Ministère de l'Éducation 1969-70

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I N D E X

DEPARTMENT OF EDUCATION MEMORANDA

1969-70

	No.
Admission to Diploma Schools of Nursing, Information Regarding	8
Admission in September, 1971, to Courses Leading to Elementary School Teacher Certification	46
Admission to Teachers' Colleges	21
Application Cards for Social Insurance Numbers	1, 43
Appointments in the Department of Education	3
Athletic Leadership Camp - 1970, Ontario	18
Atlas of Ontario, Economic	10
Attendance, June 1971, Recording of	49
Attendance - School Year 1970-71, Register of Daily	49
Bilingual Teachers in the Territorial Districts of Ontario, Summer Courses for	28
Birth Registration, Notice of	42
Board-Sponsored Winter Courses for Teachers, for Departmental Credit, 1970-71	20
Camping and Outdoor Education - August 28 - September 4, 1970, Course for Teachers	52
Camping and Outdoor Education Program - August 16-27, 1970 - for Students	47
Canada's 26th Annual National Health Week - March 8 - 14, 1970	23
Carter Scholarships 1970	45
Certification, Admission in September 1971, to Courses Leading to Elementary School Teacher	46
Certificates Accepted as the Equivalent of Certain Secondary School Music Options	7
Certificates and Diplomas, Procedures for Issuing	32
Childhood Education, Great Britain 1970 (International Education Year), Summer Course in	19
Childhood Education, Updating Course in	39, 44
Circular H.S.1, 1970-71 "Recommendations and Information for Secondary School Organization Leading to Certificates and Diplomas"	23, 32
Contracts, Teachers' - Extension of Date of Written Termination by Teachers	50
Course in Human Growth and Development (Health)	36
Course, Intensive, for Developing the Fluency of Teachers of French (Elementary and Secondary) to be Offered During the Summer of 1970	17
Courses Leading to Elementary School Teacher Certification, Admission in September, 1971, to	46
Courses for Teachers, for Departmental Credit, 1970-71, Board-Sponsored Winter	20
Course for Teachers: Camping and Outdoor Education - August 28 - September 4, 1970	52
Course in Young Childhood Education, Elliot Lake, August 1970, Updating	39, 44

(over)

	No.
Daily Attendance - School Year 1970-71, Register of	49
Departmental Film Loan Service to Schools	40
Departmental Summer Courses, 1970	25
Departmental Summer Courses in Interdisciplinary Fields	22
Department of Education, Appointments in the	3
Department of Education, Requests for Information from	8
Diplomas and Certificates, Procedures for Issuing	32
Diplomas - Circular H.S. 1, 1970-71 - "Recommendations and Information for Secondary School Organization Leading to Certificates and	23, 32
Diplomas for Schools Organized on Part A of Circular H.S. 1	32
Diplomas for Schools Organized on Part B of Circular H.S. 1	32
Drugs, Use of	31
Economic Atlas of Ontario	10
Educational Research Council, Ontario	2
Educational Television Survey	16
Elementary School Principal's Statements and Statistical Reports, 1970-71	54
Elementary School Teacher Certification, Admission in September, 1971, to Courses Leading to	46
Elementary School Teachers, Internship Plan for the Training of	21
Elementary Section, Principals' Course	13, 15, 30
English-Speaking Pupils in Elementary Schools, Special Course (Ref. Summer Courses, 1970, Ontario Department of Education), Teaching French to	34
Environmental Field Studies, Summer Course in	27
Exchange for 1970-71, Teacher	9
Extension of Date of Written Termination by Teachers	50
Field Studies of Ontario: Hydro-Electric Power Commission Sites	44 MISSING
Film Loan Service to Schools, Departmental	40
Final Standing to Students, Release of	35
French Conversation Summer Course, Intensive, Compton, Quebec	37
French (Elementary and Secondary), Intensive Course to be Offered During the Summer of 1970 for Developing Fluency of Teachers of	17
French to English-Speaking Pupils in Elementary Schools, Special Course (Ref. Summer Courses, 1970, Ontario Department of Education), Teaching	34
French-Speaking Mature Students, Summer Program for Secondary School Teacher Training for	29

	No.
Grade 13 Student Registration, 1969-70, Ontario	1, 43
Great Britain 1970 (International Education Year), Summer Course in Childhood Education	19
Great Lakes, Information on the	4
Guidance - 1970 Part IV Summer Program	11
Health, Course in Human Growth and Development	36
Health Week - March 8 - 14, 1970, Canada's 26th Annual National	23
Hydro-Electric Power Commission Sites, Field Studies of Ontario	44
Information from the Department of Education, Requests for	8
Information on the Great Lakes	4
Information Regarding Admission to Diploma Schools of Nursing	8
Intensive Course for Developing the Fluency of Teachers of French (Elementary and Secondary), to be Offered During the Summer of 1970	17
Intensive French Conversation Summer Course, Compton, Quebec	37
Interdisciplinary Fields, Departmental Summer Courses in	22
Internship Plan for the Training of Elementary School Teachers	21
Lasers in Classrooms, Use of	14
Leadership Camp - 1970, Ontario Athletic	18
Letters of Approval - Secondary, Temporary	48
Letters of Permission - Secondary	35, 48
Mature Students, Summer Program for Secondary School Teacher Training for	24
Mature Students, Summer Program for Secondary School Teacher Training for French-Speaking	29
Music Options, Certificates Accepted as the Equivalent of Certain Secondary School	7
Music Workshop for Teachers of Grades 7, 8 and 9 (Geneva Park, Lake Couchiching), Vocal and General	38
National Wildlife Week	33
New Horizons for Young Children - Updating Course in Childhood Education	39, 44 MISSING
Notice of Birth Registration	42
Nursing, Information Regarding Admission to Diploma Schools of	8

(over)

	No.
Occupational Class Pupils	23
Ontario Athletic Leadership Camp - 1970	18
Ontario Educational Research Council	2
Ontario Grade 13 Student Registration, 1969-70 and Application for Social Insurance Numbers	1, 43
Ontario Scholarship Program 1970	15
Outdoor Education and Camping - August 28 - September 4, 1970, Course for Teachers	52
Outdoor Education and Camping Program - August 16 - 27, 1970 - for Students	47
Payment to Boards of Education, Separate School Boards, Elementary School Principals and Elementary School Teachers for Practice Teaching Services	5
Permission, Letters of - Secondary	35, 48
Physical Education (England), Summer Course in	8
Practice Teaching Services, Payment to Boards of Education, Separate School Boards, Elementary School Principals and Elementary School Teachers for	5
Principals' Course - Elementary and Secondary	13, 15, 3
Principal's Statements and Statistical Reports, 1970-71, Elementary School	54
Principal's Statements and Statistical Reports, 1970-71, Secondary School	53
Procedures for Issuing Diplomas and Certificates	32
"Recommendations and Information for Secondary School Organization Leading to Certificates and Diplomas", Circular H.S. 1, 1970-71	23, 32
Recording of Attendance, June 1971	49
Red Cross Youth	12
Register of Daily Attendance - School Year 1970-71	49
Registration, Birth, Notice of	42
Registration, 1969-70, Ontario Grade 13 Student	1, 43
Release of Final Standing to Students	35
Requests for Information from the Department of Education	8
Research Council, Ontario Educational	2
Scholarship Program, 1970, Ontario	15
Scholarships 1970, Carter	45
Scholarships for Study Outside Ontario, 1970-71	6
Schools of Nursing, Information Regarding Admission to Diploma	8
Science, Elementary, Grades 1 - 6, Timmins (Ref. P.17, Summer Courses, 1970, Ontario Department of Education), Summer Course in	42
Secondary, Letters of Permission	35, 48
Secondary School Music Options, Certificates Accepted as the Equivalent of Certain	7

	No.
Secondary School Principal's Statements and Statistical Reports, 1970-71	53
Secondary School Teacher Training for French-Speaking Mature Students, Summer Program for	29
Secondary School Teacher Training for Mature Students, Summer Program for	24
Secondary Section, Principals' Course	13, 15, 30
Secondary, Temporary Letters of Approval	48
Social Insurance Numbers, Application Cards for	1, 43
Special Summer Program for the Training of Secondary School Teachers for the Territorial Districts of Ontario	26
Statements of Standing and Transcripts of Achievement	32
Statistical Reports and Principal's Statements, 1970-71, Elementary School	54
Statistical Reports and Principal's Statements, 1970-71, Secondary School	53
Summer Course in Childhood Education, Great Britain 1970 (International Education Year)	19
Summer Course, Compton, Quebec, Intensive French Conversation	37
Summer Course in Elementary Science, Grades 1 - 6, Timmins (Ref. P.17, Summer Course, 1970, Ontario Department of Education)	42
Summer Course in Environmental Field Studies	27
Summer Course in Physical Education (England)	8
Summer Courses for Bilingual Teachers in the Territorial Districts of Ontario	28
Summer Courses, 1970, Departmental	25
Summer Courses in Interdisciplinary Fields, Departmental	22
Summer Courses, 1970, Ontario Department of Education, Teaching French to English-Speaking Pupils in Elementary Schools, Special Course	34
Summer Program, Guidance - 1970 Part IV	11
Summer Program for Secondary School Teacher Training for French-Speaking Mature Students	29
Summer Program for Secondary School Teacher Training for Mature Students	24
Summer Program - Special - for the Training of Secondary School Teachers for the Territorial Districts of Ontario	26
Summer, 1970 - Intensive Course for Developing Fluency of Teachers of French (Elementary and Secondary)	17
Summer Schools for Students	41
Survey, Educational Television	16 missing
Teacher Exchange for 1970 - 71	9
Teacher Training for French-Speaking Mature Students, Summer Program for Secondary School	29
Teacher Training for Mature Students, Summer Program for Secondary School	24
Teachers - Board-Sponsored Winter Courses, for Departmental Credit, 1970-71	20

(over)

	No.
Teachers' Colleges, Admission to	21
Teachers' Contracts, Extension of Date of Written Termination by Teachers	50
Teachers of French (Elementary and Secondary), Intensive Course for Developing the Fluency of, to be Offered During the Summer of 1970	17
Teachers, Internship Plan for the Training of Elementary School	21
Teaching French to English-Speaking Pupils in Elementary Schools, Special Course (Ref. Summer Courses, 1970, Ontario Department of Education)	34
Television Survey, Educational	16 missing
Temporary Letters of Approval - Secondary	48
Termination by Teachers, Extension of Date of Written	50
Territorial Districts of Ontario, Special Summer Program for the Training of Secondary School Teachers for the	26
Territorial Districts of Ontario, Summer Courses for Bilingual Teachers in the	28
Theatre Hour Company	51
Training of Elementary School Teachers, Internship Plan for the	21
Training of Secondary School Teachers for the Territorial Districts of Ontario, Special Summer Program for the	26
Transcripts of Achievement and Statements of Standing	32
Updating Course in Childhood Education - New Horizons for Young Children	39, 44 missi
Use of Drugs	31
Use of Lasers in Classrooms	14
Vocal and General Music Workshop for Teachers of Grades 7, 8 and 9 (Geneva Park, Lake Couchiching)	38
Wildlife Week, National	33
Winter Courses for Teachers, for Departmental Credit, 1970-71, Board-Sponsored	20
Young Childhood Education, Elliot Lake, August 1970, Updating Course in	39, 44 missi

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Booklet: The Reorganization of School Jurisdictions
Directory of School Boards
(June 1969?)

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: ONTARIO GRADE 13 STUDENT REGISTRATION, 1969-70

A number of educational organizations are interested in a student's standing in Grade 13 and his plans for post-secondary education. In order that a student's results in Grade 13, S.A.C.U., and O.A.C.U. test scores, University or Teachers' College applications, Ontario Student Award grants and loans, may be dealt with expeditiously and accurately, a single unified registration has been arranged for the school year 1969-70. It is proposed that Social Insurance Numbers be used to create an efficient registration system combining the information requirements of the Registrar of the Department of Education, the Department of University Affairs, the Service for Admission to College and University (S.A.C.U.), the Ontario Institute for Studies in Education, and the Education Data Processing Branch.

The advantages in using Social Insurance Numbers to identify students are many. A Social Insurance Number identifies each student, and it incorporates self-checking features which permit the detection of recording errors. It will be helpful, therefore, if each student taking one or more Grade 13 subjects in the school year 1969-70 has a Social Insurance Number.

It is estimated that 50% of the students will already have obtained Social Insurance Numbers. Only those students who do not have a Social Insurance Number already will be asked to complete application cards. The cooperation of all these students is requested. However, it should be understood that no compulsion is involved and a registration form without a Social Insurance Number will be accepted from any student who objects to obtaining a Social Insurance Number.

Grade 13 Student Registration Forms

In October, 1969, the Registrar, Department of Education, will send to the schools the Grade 13 student registration forms upon which each student concerned may record his Social Insurance Number, together with other information relating to S.A.C.U., O.A.C.U., O.S.A.P., etc. In preparation for this, each principal is asked to ensure that, as early in September as possible, each student taking one or more Grade 13 subjects in his school is given information concerning the request for Social Insurance Numbers and the reason for it.

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Application Cards for Social Insurance Numbers

Application cards are readily available from Unemployment Insurance Offices. As a special assistance to schools this year, the Area Unemployment Insurance Offices will be distributing application forms to all secondary schools in September.

For the information of any principal who wishes to make enquiry or who may receive an insufficient number of cards for the use of his Grade 13 students, a list of the Area Unemployment Insurance Offices follows.

Area Unemployment Insurance Offices

44 Collier Street,
Barrie, Ontario

211 Second Street East,
Cornwall, Ontario.

130 South Syndicate Avenue,
Fort William, Ontario.

Union Gas Building,
20 Hughson Street South,
Hamilton, Ontario.

86 Clarence Street,
Kingston, Ontario.

120 Queen's Avenue,
Bag Service 5711,
Postal Station "A",
London, Ontario.

310 Simcoe Street South,
Oshawa, Ontario.

187 Bay Street,
Ottawa 4, Ontario.

130 Hunter Street West,
Peterborough, Ontario.

3 Market Street,
St. Catharines, Ontario.

Churchill Plaza,
Sault Ste. Marie, Ontario.

156 Elm Street East,
Sudbury, Ontario.

120 Cedar Street South,
Timmins, Ontario.

241 Jarvis Street,
Toronto 200, Ontario.

279 Weber Street North,
Waterloo, Ontario.

441 University Avenue West,
Windsor, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

September 2, 1969

44 Eglinton Avenue West / Toronto 12, Ontario

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: Ontario Educational Research Council

For some time the Ontario Education Research Council has conducted a program to encourage teachers to take an interest in practical experimentation in their classrooms. The Council sponsors meetings and conferences for the exchange of research information among members and among similar associations, sponsors classroom research projects undertaken by teachers, and makes available to all members the findings of research studies that are deposited with the Council. The annual conferences and workshops sponsored by the Ontario Educational Research Council have provided valuable forums for practising teachers who are carrying on classroom research projects.

The Department of Education commends the work of the Ontario Educational Research Council and trusts that teachers, supervisors, administrative officials, and boards will assist it in any way possible to achieve its objectives.

J. F. Kinlin,
Assistant Deputy Minister.

September 10, 1969.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: APPOINTMENTS IN THE DEPARTMENT OF EDUCATION

The following appointments to senior positions in the Department have been made recently:

1) Mr. J. F. Kinlin, Assistant Deputy Minister (Instruction), effective 1st July, 1969, to succeed Mr. G. L. Duffin, who has retired on superannuation;

2) Mr. J. K. Crossley, Superintendent of Curriculum, effective 1st July, 1969, to succeed Mr. J. F. Kinlin;

3) Mr. H. K. Fisher, Superintendent of Special Education, effective 1st July, 1969, to succeed Mr. F. J. Reynolds, who has resigned;

4) Mr. G. H. Waldrum, Superintendent of Supervision, effective 1st September, 1969, to succeed Mr. A. H. McKague, who has retired on superannuation.

J. R. McCarthy
Deputy Minister of Education.

8th September, 1969

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: INFORMATION ON THE GREAT LAKES

One of Canada's greatest assets is an abundance of water resources. A packet of materials entitled INFORMATION ON THE PROBLEMS OF THE GREAT LAKES and prepared by the Great Lakes Institute of the University of Toronto, is being forwarded to principals for use in all secondary school libraries in the Province of Ontario.

This contains a variety of pamphlets and papers related to water utilization and conservation to provide information on the vital subject of the environment surrounding the Great Lakes. Included, as well, is an explanation of the International Hydrologic Decade and a description of careers open to persons with specialized training in water management.

J. F. Kinlin
Assistant Deputy Minister

September 16, 1969.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF ELEMENTARY SCHOOLS
PRINCIPALS OF TEACHERS' COLLEGES

RE: PAYMENT TO BOARDS OF EDUCATION, SEPARATE SCHOOL BOARDS, ELEMENTARY SCHOOL PRINCIPALS AND ELEMENTARY SCHOOL TEACHERS FOR PRACTICE TEACHING SERVICES

A new procedure will be instituted commencing September, 1969, to facilitate payments to Boards of Education, Separate School Boards, principals and elementary school teachers for practice teaching services on behalf of students from the teachers' colleges. This new procedure will reduce the administrative work load, provide more flexibility in practice teacher assignments, and expedite payments to boards of trustees.

Beginning in September, 1969, boards of trustees are requested to invoice teachers' colleges concerned for services rendered in accordance with the sample attached as Appendix A. The amount of reimbursement will be based on student days at the following rates:

Principals	$ .25 per student day;
Boards of Trustees	$ .50 per student day;
Practice Teachers	$ 3.00 per student day.

Payments based on student days will not alter any amounts paid under the former procedure. For example, where a board received $5.00 per week for each classroom used for practice teaching with two student teachers in attendance, under the new procedure, the same amount owing the board will be determined by a more adaptable mathematical calculation of the number of days x the number of students x $ .50; e.g., 5 (days) x 2 (students) x $ .50 = $5.00.

A suggested format is attached as Appendix B which may be used as a guide to boards of trustees in gathering required practice teaching data from individual schools.

On completion of each period of practice teaching, a board of trustees should forward for payment three copies of the invoice to the principal of the teachers' college concerned.

The co-operation of boards of trustees in carrying out this administrative change is appreciated.

J.F. Kinlin,
Assistant Deputy Minister.

September 17, 1969.

APPENDIX A
SAMPLE

THE BOARD OF EDUCATION

_____, Ontario

The Principal,
_____ Teachers' College,
_____, Ontario.

INVOICE NO. 1019 A

Date	Description	Amount	Total
Nov. 11/69	Remuneration for Practice Teaching Order-in-Council OC 3170/69		
	Period: November 3 - 7, 1969		
	1015 students @ 5 days - 5075 student days 115 students @ 3 days - 345 student days 100 students @ 2 days - 200 student days		
	Total - 5620 student days		
	Board: 5620 @ $ .50	$ 2,810.00	
	Principals: 5620 @ .25	1,405.00	
	Practice Teachers: 5620 @ 3.00	16,860.00	
	Total		$21,075.00

SAMPLE

SAMPLE

NOTE: This invoice summarizes payments for schools under a board of education or a separate school board used for practice teaching by a Teachers' College.

APPENDIX B
SAMPLE

PRACTICE TEACHING PAYMENTS

SCHOOL: Corner Public School

PRINCIPAL: Mr. George E. Sims

PERIOD: November 3 - 7, 1969

PRACTICE TEACHER	No. of Student Teachers	No. of Days	Student Days	Amount of Remuneration @ 3.00	REMARKS
Miss E. Allan	2	5	10	$30.00	
Miss G. Forbs	2	5	10	30.00	
Mrs. J. Kelly	1	5			
	1	2	7	21.00	
Mrs. L. Lane	1	5			
	1	2	7	21.00	
Miss K. Martin	2	5	10	30.00	
Miss R. Mason	2	5	10	30.00	
Miss R. Saunders	1	5			
	1	3	8	24.00	
Mr. J. Stephens	2	5	10	30.00	
TOTAL	16	-	72	$216.00	

SAMPLE

SAMPLE

Summary:

13 students @ 5 days:	65	student days
1 students @ 3 days:	3	student days
2 students @ 2 days:	4	student days
- students @ - days:	-	student days
TOTAL:	72	student days

SAMPLE

Remuneration:

Principal:	72 student days @ .25:	$	18.00
Board:	72 student days @ .50:		36.00
Practice Teachers:	72 student days @ 3.00:		216.00
	TOTAL:		270.00

Teachers' College to be invoiced: Ottawa Teachers' College

Date: November 10, 1969

Principal's signature
(Corner Public School)

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SCHOLARSHIPS FOR STUDY OUTSIDE ONTARIO, 1970-1971

Directors, Superintendents, and Principals are asked to bring the Department of Education Scholarships for Study Outside Ontario to the attention of teachers, both elementary and secondary, who may be interested.

The courses of study to be followed by the recipients shall be those prescribed by a school, university, or other institution outside Ontario and approved by the Minister.

The awards will be made upon the following conditions.

1. The Regulation provides for 4 Scholarships, each of $2500 per annum, for one year, and payable in 2 instalments of $1250. A Scholarship shall not be renewable.

2. An applicant shall hold a university degree that is acceptable for the purpose of admission to the course of study leading to the Interim High School Assistant's Certificate, Type B, at an Ontario College of Education or that is acceptable for the purpose of obtaining an Interim Elementary School Teacher's Certificate, Standard 4, and shall hold a certificate qualifying him to teach in an elementary or secondary school in Ontario, and shall be a resident of Ontario.

3. An application for a Scholarship must be made in writing and must be supported by evidence of academic and professional standing, of general fitness to undertake post-graduate study, and of the willingness of the school board to grant leave of absence if the Scholarship is awarded. The applicant shall state the course of study he proposes to pursue. No uniform application form is provided.

4. Each teacher accepting a Scholarship shall sign an agreement to give at least three years' service to the Province of Ontario in educational work on completion of his course. On returning from the course the teacher shall notify the Department of the work he proposes to pursue in the Province, and, if at any time circumstances are such that he cannot complete the three years' service, the Department shall be notified of the facts of the case. The Minister may cancel the agreement if he decides that the circumstances warrant such action.

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5. A teacher who wishes to apply for a Scholarship should write to the Registrar of the Department for a copy of the Regulation regarding Scholarships for Study Outside Ontario.

6. Applications shall be submitted to the Deputy Minister of Education, 44 Eglinton Avenue West, Toronto, on or before December 31, 1969. The awards will be announced prior to February 9, 1970.

J. F. Kinlin,
Assistant Deputy Minister.

September 18, 1969.

44 Eglinton Avenue West / Toronto 12, Ontario

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: CERTIFICATES ACCEPTED AS THE EQUIVALENT OF CERTAIN SECONDARY SCHOOL MUSIC OPTIONS

For Grade 10 Standing in Music

The certificates listed under Grade 10 on the back of this sheet are accepted in lieu of, but not in addition to, the Music course of Grades 9 and 10. Commencing with the school year 1970-71, no conservatory certificates will be recognized for Grade 10 standing in music.

For the Secondary School Graduation Diploma

The certificates listed under Grade 12 on the back of this sheet are accepted in lieu of, but not in addition to, the Music course in Grades 11 and 12. For schools organized on a credit system, the certificates listed under the Grade 12 heading may be counted as two credits towards the Secondary School Graduation Diploma.

For the Secondary School Honour Graduation Diploma

The certificates listed under Grade 13 on the back of this sheet are accepted as equivalent to one Grade 13 credit for the purpose of the Secondary School Honour Graduation Diploma, provided that the candidate does not also hold standing in Grade 13 Music. These certificates are accepted even though they may have been accepted for the Secondary School Graduation Diploma.

For admission to a Teachers' College

The certificates listed under Grade 13 on the back of this sheet are accepted as equivalent to one Grade 13 credit for the purpose of admission to a Teachers' College, provided that the applicant does not also hold standing in Grade 13 Music. The certificate in Music is to be submitted with the form of application to a Teachers' College.

J. F. Kinlin,
Assistant Deputy Minister.

October 24, 1969.

(over)

TABLE OF CERTIFICATES ACCEPTED IN LIEU OF PRESCRIBED COURSES IN MUSIC

	GRADE 10	GRADE 12	GRADE 13
ROYAL CONSERVATORY OF MUSIC OF TORONTO	Grade V Practical or a higher certificate	(i) Grade VII Practical and Grade II Theory or Rudiments OR (ii) Grade III Theory	(i) Grade VIII Practical and Grade II Theory or Rudiments OR (ii) Grade IV Theory
WESTERN ONTARIO CONSERVATORY, LONDON	Grade Junior V Practical or a higher certificate	(i) Grade Senior VII Practical and Grade II Theory OR (ii) Grade III Theory	(i) Grade Senior VIII Practical and Grade II Theory OR (ii) Grade IV Theory
ROYAL HAMILTON COLLEGE OF MUSIC	Grade V Practical or a higher certificate	(i) Grade VII Practical and Grade II Theory OR (ii) Grade III Theory	(i) Grade VIII Practical and Grade II Theory OR (ii) Grade IV Theory
McGILL CONSERVATORIUM	Grade 6 Practical or a higher certificate	(i) Grade 9 Practical and Grade 9 Theory OR (ii) Grade 10 Theory and T.C.M. Grade III History	(i) Grade 10 Practical and Grade 10 Theory OR (ii) Grade 11 Theory
TRINITY COLLEGE LONDON, ENGLAND	Grade III Practical	Grade V Practical and Grade IV Theory	(i) Grade VI Practical and Grade V Theory OR (ii) Grade VIII Theory
ROYAL SCHOOLS LONDON, ENGLAND	Grade IV Practical or a higher certificate	Grade V Practical and one of, (i) Grade IV Grammar of Music or (ii) Grade IV Theory	Grade VI Practical and one of, (i) Grade IV Grammar of Music or (ii) Grade V Theory

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. Summer Course in Physical Education (England)
2. Information Regarding Admission to Diploma Schools of Nursing
3. Requests for Information from the Department of Education

1. Summer Course in Physical Education (England)

A Departmental summer course in Physical Education will be offered in England during the summer of 1970. It is planned that the five-week course will include a week of school visitations in England (June 29 - July 3) and a four-week session at Chelsea College of Physical Education, Eastbourne, Sussex, England (July 6 - 31). Candidates who successfully complete this course will receive a certificate which will be the equivalent of either Part 1 or Part 2 of the Intermediate Course.

Applicants will be considered on the basis of qualifications, experience, and date of application. Preference will be given to teachers who have completed successfully some of the Ontario Department of Education Summer Courses in Physical Education.

Teachers interested in obtaining an application form, or further information, should apply to Miss Nora Chatwin, Ontario Department of Education, 40 Eglinton Avenue East, Toronto 315, (telephone: 365-5026).

2. Information Regarding Admission to Diploma Schools of Nursing

A supply of general application forms for admission to diploma schools of nursing will be distributed to all secondary and inspected private schools in early December. These application forms are to be used only by students currently enrolled in secondary schools. All other applicants should be referred to the school of nursing they wish to attend.

The College of Nurses of Ontario is considering revisions in admission procedures in order to provide maximum efficiency and would welcome suggestions from principals, heads of guidance or other interested teachers. These can be sent directly to Miss Mary E. Davis, Assistant Director - Professional Standards, College of Nurses of Ontario, 10 Price Street, Toronto 289, Ontario.

(over)

3. Requests for Information from the Department of Education

It is requested that teachers should not direct pupils to write to the Department of Education to obtain material for projects. For this type of information pupils should be referred to the School Library or to the Public Library.

The assistance of principals in making this request known to teachers and Guidance Counsellors will be appreciated.

J. F. Kinlin,
Assistant Deputy Minister.

October 22, 1969.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:9
14,000

ONTARIO DEPARTMENT OF EDUCATION

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FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

Re: Teacher Exchange for 1970 - 1971

Principals are asked to bring this memorandum to the attention of all members of the staff.

1. Teacher Exchange is encouraged by the Department of Education as a means of enabling teachers to improve their professional knowledge and competence, and as a contribution to the promotion of national and international understanding. It is felt that the exchange scheme, providing opportunity as it does for travel and for first-hand study of other educational systems and techniques, is of great benefit not only to the teachers taking part, but to the school boards involved.

2. Through the co-operation of the Canadian Education Association, exchanges may be arranged for Ontario teachers with teachers in other provinces of Canada, the United Kingdom, and the United States.

3. Exchanges are arranged for the school year, September to June. While on exchange the Ontario teacher is paid by his own school board and his salary is subject to the usual deductions for superannuation contributions and for income tax. Because of lower salary scales in the United Kingdom, where a lower cost of living prevails, and because of the loss on exchange when the salary of the teacher from the United Kingdom is converted into Canadian dollars, it is believed that United Kingdom exchangees should be assisted financially while in Canada. A Canadian teacher going on exchange to the United Kingdom is asked to make available the sum of $500 to the exchangee. As an indication of its interest in the exchange scheme and in recognition of the professional value of exchange, the school board employing a Canadian teacher who applies to go on exchange to the United Kingdom is also expected to make available $500 to the exchange teacher coming to Canada.

   The Canadian Education Association has funds available to provide small bursaries to teachers going on exchange *within* Canada.

4. A teacher should seek permission from his school board to apply for exchange, only

   (a) if by September, 1970, he will be between 25 and 50 years of age and will have had at least 5 years of teaching experience (or at least 3 years if he holds a University degree);

(over)

(b) if he is genuinely interested and fully intends to accept an exchange if a suitable one is offered and that he will be able to adapt himself to conditions as he finds them in his new environment;

(c) if he has not made application for any other type of appointment which would interfere with his acceptance of an exchange;

(d) if he believes that his Superintendent will recommend him as a suitable applicant;

(e) if he believes that, when required to do so, he will be able to furnish a medical certificate to the effect that he is in good health and free from any physical defect, organic or nervous ailment, or after-effects thereof, likely in his doctor's opinion to impair his mental or physical activity as an exchange teacher.

5. The Teacher Exchange Officer has a list of applicants from the United Kingdom for whom exchanges in 1969-70 could not be arranged. These teachers are most anxious to come to Canada on exchange in 1970-71 and it is hoped that it may be possible to find suitable exchanges for them this year.

Included on this list are teachers of,

(a) Home Economics,
(b) general subjects in a Hospital School,
(c) Metal Work and Technical Drawing,
(d) Physical Education (female),
(e) Geography and Economics in a College of Further Education,
(f) Geography, History and English in a Technical College,
(g) Mathematics in a College of Education.

6. A teacher who is interested in exchange should,

(a) write to the Teacher Exchange Officer, Department of Education, 1 St. Clair Avenue West, Toronto 195, Ontario, for more detailed information and for copies of the application form,

(b) apply to his board for permission, and

(c) if approval by the board is received, complete the application forms and send them to the Teacher Exchange Officer not later than November 28, 1969.

J. F. Kinlin,
Assistant Deputy Minister.

November 6, 1969.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:10
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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: Economic Atlas of Ontario

During September a copy of the Economic Atlas of Ontario was distributed to each public secondary school in the province of Ontario. A second distribution of this volume will be made to Ontario schools in November of this year. One copy will be forwarded to each elementary public and separate school which has grades 7 and 8 classes, and a minimum of five teachers. It is expected that this will become part of the library resources of the school.

Supplied by the Ontario Department of Treasury and Economics, the book was published by the University of Toronto Press. Additional copies, if desired, may be ordered from the publisher directly at a cost of $75.00, less the usual educational discount.

J. F. Kinlin,
Assistant Deputy Minister.

November 17, 1969.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: GUIDANCE - 1970 PART IV SUMMER PROGRAM

Part IV of the program leading to certification in Guidance, as outlined in memorandum 1968-69:29, is being offered this summer at the following centres:

Belleville; Cornwall; Chatham; Guelph - Kitchener; Hamilton; Kingston; London - St. Thomas; Niagara Region; Ottawa; Owen Sound; Peterborough; Sarnia; Sault Ste. Marie; Sudbury; Toronto; Windsor.

Please note that all those who have completed successfully the Part III Program in Guidance (previously called the Summer School Specialist Course) are eligible to enrol in the Part IV program. In addition, teachers holding the Specialist Certificate in Guidance from a previous year who wish to update their qualifications are invited to submit an application to attend. On successful completion of the program, these teachers will receive a statement indicating that they have taken the Part IV program in addition to the Specialist Certificate they already hold.

An application form for the program may be obtained from the Registrar, Ontario Department of Education, 1 St. Clair Avenue West, Toronto 195.

Completed application forms, with the required fee, must be forwarded to the Department by February 23, 1970. An early closing date is necessary to provide sufficient time to organize the program with participating Chambers of Commerce, employers, social agencies, and others.

Candidates who apply after the closing date cannot be guaranteed admission to the program.

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J. F. Kinlin,
Assistant Deputy Minister.

November 26, 1969.

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: RED CROSS YOUTH

Ontario Red Cross Youth is asking for your support in its annual campaign for funds, beginning in February. The worthy projects supported by the Red Cross Youth Fund require ever-increasing financial resources each year.

All of the money contributed by the children is used for the promotion of health, service to others, and international understanding at home and abroad. The administrative costs of Red Cross Youth are paid from the general operating funds of the Canadian Red Cross Society.

The support of directors, superintendents, principals and staff members in assisting the pupils to raise a sum of about $100,000 in 1969 is greatly appreciated by the Red Cross. Approximately forty per cent of this amount was spent to assist individual children in Ontario by providing medicines, special foods, orthodontic care, eye glasses and prosthetic appliances. Needy cases are referred to Red Cross by public health nurses. Cost of treatment is provided only in cases not eligible for government assistance.

Province-wide projects such as the operation of dental coaches in areas without dental service, research in the area of health, the distribution of dental care booklets and assistance to our native people require about one-third of the amount contributed.

Members of the Canadian Red Cross Youth give assistance to children in many other countries. During 1969 milk stations were provided in famine areas of Somalia, and help was given to flood victims in Tunisia, Algeria and South Korea. In Lima, Peru, Canadian donations made possible a program of vocational education for teenagers in the slum areas. Scholarships for Palestinian refugees in Lebanon, instruction in nutrition for mothers of young children in Malawi, assistance in developing programs for Red Cross Youth in Jamaica - all are made possible by the contributions of children. Most of the effort in these projects is being directed towards helping people to help themselves.

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(over)

Besides recognizing the value of the projects supported by the Red Cross Youth Fund, the Department realizes the benefits the children derive from a program which emphasizes concern for the welfare of others. We suggest your support of the campaign and wish Canadian Red Cross Youth every success in this endeavour.

The principal is asked to make his returns to his Director of Education or Superintendent of Separate Schools. The principal of a school not under the jurisdiction of one of these officials should make his return to the Regional Director of Education.

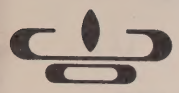
The Regional Directors, Directors of Education and Superintendents of Separate Schools will forward their returns to The Provincial Director, Youth Department, The Canadian Red Cross Society, 460 Jarvis Street, Toronto 284, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

January 7, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:13
14,000



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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

The Principal is asked to bring this memorandum to the attention of members of his staff as soon as possible.

RE: PRINCIPALS' COURSE

It is expected that in 1970 the Elementary School Principals' Section and the two Secondary School Principals' Sections of the Principals' Course will be offered in three University centres- University of Western Ontario, London; Queen's University, Kingston; and the University of Waterloo. Enrolment will be limited to a maximum of eighty candidates in each section at each centre. The sections will have joint sessions in some topics and personnel will share joint accommodations.

GENERAL INFORMATION

An application form for one of these courses may be obtained from the principal and is to be received by the official mentioned below by February 14, 1970. He in turn is to forward it to the Department by February 28, 1970.

A candidate wishing to be admitted to a course in 1970 should first make application by completing the appropriate application form: Elementary-35PC(E); Secondary-35PC(S1) or (S2).

Each applicant should forward his application to the local chief supervisory officer who will forward the application to the Superintendent of Supervision, 44 Eglinton Avenue West, Toronto 310. Each applicant should attach to his application form a small (passport size) recent photograph.

In addition to the original application form, each accepted candidate should obtain from his school principal an official Departmental Summer Course application form (Application for Summer Courses, 1970), copies of which are sent to each school in April. The Application for Summer Courses, 1970, is to be completed and forwarded, with the required fee, to the Registrar, Department of Education, 1 St. Clair Avenue West, Toronto 195. Failure to submit the Application for Summer Courses before the deadline stated on the application form will require the payment of a late filing fee of $15.00.

(over)

The fee for a Principals' Course will be $70.00 per session. Ex-service men and women of Her Majesty's Forces are not required to pay registration fees, but must submit, with the application form, documentary evidence of honourable discharge from active service.

A successful candidate should note that an Interim Certificate is valid for five years from the date of issue.

I PRINCIPALS' COURSE-ELEMENTARY SECTION

(1) An applicant for admission to the course in 1970 shall

(i) hold a Permanent Elementary School Teacher's Certificate, Standard IV;

(ii) be a principal, or be appointed to be a principal, of an Ontario Elementary School, effective, September 1970; and

(iii) have been considered as above average in competence as a teacher for at least the two last years of his teaching or principalship experience.

If it is not possible to provide places for all applicants, quotas for school divisions will be established and the recommendations of local supervisory officers will be considered.

Admittance to the course may be granted to a number of applicants who meet the conditions of (i) and (iii) above but who have not yet been appointed to principalships.

On successful completion of the course the candidate will be granted an Interim Elementary School Principal's Certificate valid in any Ontario elementary school for a period of five years from date of issue.

NOTE: The Elementary School Principal's Certificate has not been required for appointment as a principal in the past. Commencing not later than September, 1972, however, it will be required for appointment as principal of an elementary school having an enrolment of 300 or more pupils.

(2) The holder of an Interim Elementary School Principal's Certificate may qualify for a permanent Elementary School Principal's Certificate by submitting the following:

(a) evidence of the successful completion of <u>one</u> of

(i) a Department of Education Summer Course of five weeks' duration taken before August 31, 1968, or an equivalent winter course taken before June 30, 1969, for which a Department of Education certificate has been granted (e.g., Art, Guidance, Music, Special Education), but not a course required for a basic teaching certificate;

(ii) two units of graduate study in education towards a post-graduate degree;

and

(b) evidence of two years' successful experience as a principal subsequent to the date of issue of his Interim Elementary School Principal's Certificate.

II PRINCIPALS' COURSE -SECONDARY SECTIONS

FIRST SESSION

(1) An applicant for admission to the course shall

(a) hold one of

(i) a High School Specialist's Certificate
(ii) a Permanent High School Assistant's Certificate
(iii) a Vocational Specialist's Certificate with an acceptable degree
(iv) an Occupational Specialist's Certificate with an acceptable degree;

(b) have completed by June 30, 1969, a minimum of five years of teaching, at least three of which have been in Ontario;

(c) have taught in Ontario one or more subjects of Grades 11, 12 or 13 for at least three years or, if qualifying under (a) (iv), have taught in Ontario for at least two years the practical or the general subjects in the Occupational Program;

(d) have been considered as above average in his classroom work during the last three years.

NOTE RE: (a) (i) - Differentiation between a High School Specialist's Certificate and a Specialist Certificate.

A High School Specialist's Certificate is the basic certificate given to a graduate of a Four Year Honours Course or its equivalent. (English, Mathematics, Science, etc.).

A Specialist Certificate is given in a subject field to a candidate who usually obtains standing in that subject area by attendance at Departmental summer or winter courses (e.g. Guidance). Only the High School Specialist's Certificate is to be entered on the application form.

NOTE RE: (iii) (iv) - An acceptable degree is one that would admit the candidate to a course leading to an Interim High School Assistant's Certificate, Type B, in a College of Education in Ontario.

(over)

(2) If it is not possible to provide places for all applicants, quotas for school divisions will be established and the recommendations of local supervisory officers will be considered.

(3) On successful completion of the First Session in 1970, the candidate will be granted an Interim Secondary School Principal's Certificate, Type B, which will qualify the holder to be vice-principal in any secondary school, a principal in a secondary school that does not have classes above grade 10, a principal in a secondary school having an enrolment of fewer than 500 pupils, or a principal in a special vocational school of any size.

(4) After two years in one or more of these positions, the holder of an Interim Secondary School Principal's Certificate, Type B, may apply for a permanent Secondary School Principal's Certificate, Type B, if he is recommended by the local supervisory officer and has completed two units of graduate study in education towards a post-graduate degree.

SECOND SESSION

(1) An applicant for admission to the Second Session in 1970 shall

(i) have taught one or more subjects of grades 11, 12 or 13 for at least three years as a full-time staff member in a secondary school where such grades are taught;

(ii) have been considered as above average in his work as a principal or a vice-principal for two years subsequent to receiving his Interim Secondary School Principal's Certificate, Type B;

(iii) be eligible for a permanent Secondary School Principal's Certificate, Type B, by June 1970.

(2) On successful completion of the Second Session of the Course the candidate will be granted an Interim Secondary School Principal's Certificate, Type A, which will qualify the holder to be principal in any Provincial secondary school.

(3) After two years in a position as principal of a secondary school, the holder of an Interim Secondary School Principal's Certificate, Type A, may apply for a permanent Secondary School Principal's Certificate, Type A, if he is recommended by the local supervisory officer and has completed two additional units of study in education (additional to those required for the Type B certificate) towards a post-graduate degree.

J. F. Kinlin,
Assistant Deputy Minister.

January 20, 1970.

APPLICATION FOR THE PRINCIPALS' COURSE-SECONDARY SECTION

SECOND SESSION 1970

Photograph (Staple)

Print	
.....	.....
Surname (Degree(s)	First Names University(ies)
.....	.....
.....	.....
.....	.....
.....	.....
Identification No. (Superannuation)	Name of County or District

Print

For the School Where You Are Now Teaching Provide The Following Information

Name of School .....

Address of School .....

Municipality .....

Telephone No. .....

Interim Secondary School Principal's Certificate, Type B - Date of Issue .....

Experience (as Principal or Vice-Principal in an Ontario Secondary or Private School)

Year	School	Position	Date of Appointment	Supervisory Officer
1966-67				
1967-68				
1968-69				
1969-70				

TEACHING EXPERIENCE (minimum of three years in Grades 11, 12 or 13)

School	Subjects Taught in Grades 11-13	Dates	No. of Years in each school	For Department Use

....

Date Signature of Candidate

This is to certify that to the best of my knowledge the experience as stated above is correct.

Admission to the Second Session Recommended (X)

YES	NO

....

Date Signature - Chief Supervisory Officer

APPLICATION FOR THE PRINCIPALS' COURSE-SECONDARY SECTION

FIRST SESSION 1970

Photograph (staple)

Print

....
Surname First Names
Degree(s) University(ies)

....

....

....

....
Identification No. Name of County
(Superannuation) or District

Print

For The School
Where You Are NOW Teaching
Provide The Following Information

Name of School .....

Address of School .....

Municipality .....

Telephone No. .....

TEACHING CERTIFICATES (PERMANENT ONLY)

Certificate	Specialist Subject	Date Of Issue	Number	For Departmental Use
High School Specialist's Certificate				
High School Assistant's Certificate	--------			
Vocational Specialist's Certificate				
Occupational Specialist's Certificate	--------			

TEACHING EXPERIENCE (as of June 30, 1969)

No. of Years in Ontario (a) Secondary Schools .....
(b) Inspected Private Schools .....
(c) Elementary Schools .....

Total .....

RECORD OF TEACHING EXPERIENCE
(State number of years in each grade)

School (Present School First)	Date	Grades					Occupational		Date	No. of Years in each School	For Dept. Use
		9	10	11	12	13	1st Yr.	2nd Yr.			

Date of Application ..... Signature of Applicant .....

.....
Signature - Chief Supervisory Officer

Form
35PC(E)

Dept. Use
Rec. .....
No. .....
Course .....
App. .....

APPLICATION FOR THE PRINCIPALS' COURSE-ELEMENTARY SECTION

Please attach a recent photograph
(passport size)

NAME .....
Surname First Names Maiden or Religious

(If a married woman, given maiden name also. If a member of a religious order, give lay name.

Address .....

Date of Birth ....
Year Month Day Ident. Number

ONTARIO TEACHING CERTIFICATES

Certificate	Date of Issue	No.

DEGREES

Degree	University	Year

PROFESSIONAL EXPERIENCE TO JUNE 30, 1970

Elementary Schools: Province of Ontario

(1) SCHOOL	(2) LOCATION	(3) NO. OF CLASS-ROOMS	(4) GRADES TAUGHT	(5) POS.	(6) DATES	(7) YEARS	(8) INSPECTOR
(9)							

(10) Present School: Bi. Sept. Pub. (11) Total to June: 70 Pr. .... Teacher .....

(2) City, Town, Villege, Township, Etc.
(5) Indicate "P" if principal, "T" if teacher.
(7) Total number of years in position.
Other related experience
(Blank page if necessary)

(9) Complete 1-5 & 8 for your present school, 1969-70
(10) Check Bilingual, Separate or Public
(11) Complete with total years as a teacher and as a principal to June, 1970.

....
Date Signature of Applicant

(over)

Form
35PC(E)

CONFIDENTIAL REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. G. H. Waldrum,
Superintendent of Supervision,
Department of Education,
44 Eglinton Avenue West,
Toronto 310, Ontario.

SECTION A

This is to certify that to the best of my knowledge the information contained in the application form is correct.

_____
Director of Education or
Superintendent of Separate Schools

Dated at _____

_____ 19___

SECTION B

This is to certify that the above-named teacher has taught successfully under my supervision from:

_____
(Day, Month and Year)

to:

_____
(Day, Month and Year)

I consider the above-named teacher to be above average in competence as a teacher or principal for at least the last two years of his teaching or principalship experience.

_____
Director of Education or
Superintendent of Separate Schools

Dated at _____

_____ 19___

In cases where the chief supervisory officer is unable to recommend a candidate for the course by certifying to the aforementioned, he should return this form to the applicant with an appropriate explanation.

If it is necessary to have the signature of more than one chief supervisory officer, please forward the form for signature and then send promptly to the Superintendent of Supervision at the above address.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:14
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: USE OF LASERS IN CLASSROOMS

Principals are advised to bring the enclosed announcement issued by the Department of National Health and Welfare concerning the use of lasers in classrooms to the attention of their science teachers.

Although it is recognized that lasers commonly found in secondary schools are of very low power, caution must be exercised in their use. The laser beam must never be allowed to fall directly upon the observer's eye, and care should be taken to avoid the incidence of reflected rays upon the eye.

J. F. Kinlin,
Assistant Deputy Minister.

January 22, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:15
15,000

ONTARIO DEPARTMENT OF EDUCATION

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. ONTARIO SCHOLARSHIP PROGRAM 1970
2. PRINCIPALS' COURSE

1. ONTARIO SCHOLARSHIP PROGRAM 1970

The information contained in the brochure announcing the above awards is the same as existed last year. Copies of the new brochure will be distributed to the schools shortly by the Department of University Affairs which administers this program.

2. PRINCIPALS' COURSE

Further to Memorandum 1969-70:13, it should be noted that, in accordance with Memorandum 1968-69:41, a candidate who started a program in 1966, 1967 or 1968 will complete the requirements under the provisions of the memorandum in effect at the time he started the program. For example, successful candidates of the second session of the Secondary Sections this summer will receive the Secondary School Principals' Certificate, Type A.

It should be noted also that the dates of the Principals' Course 1970 are July 6th to July 31st inclusive.

J. F. Kinlin,
Assistant Deputy Minister.

February 3, 1970.

For Departmental Use

QUESTIONNAIRE

DEPARTMENT OF EDUCATION

INTENSIVE FRENCH CONVERSATION SUMMER COURSE

NOTE: Complete this questionnaire if interested in attending the above course. The course is NOT designed for teachers whose first language is French.

1. Name ....
(Surname) (Given Names) Those belonging to Religious Orders include religious names

2. Superannuation No. ..... Social Insurance No. .....

3. Name of Basic Certificate ..... No. of Cert.....Year.....

4. Home Address .....
(Street and number) (town or city)

5. Name of School ..... Elem. ☐ Sec. ☐

6. Address of School .....
(Street and number) (town or city)

7. Number of years of experience (as of June 1970) Elem. Sec.

(a) as a teacher ☐ ☐

(b) as a teacher of French ☐ ☐

8. Check the answers which apply

(a) I have a B.A. degree ☐

(b) I have credit for Grade 13 French ☐

(c) I am teaching French in 1969-70 ☐

(d) I expect to teach French in 1970-71 ☐

(e) I have taken this course in a previous summer ☐

9. Recommended by .....(Principal of present school)

10. This is NOT an application form. Send no cheque at this time.

11. Return carefully completed questionnaire as soon as possible and no later than MARCH 16 to:

Mr. W. T. Mitchell,
Program Consultant
Ontario Department of Education,
279 Weber Street North,
Waterloo, Ontario.

NOTE: Candidates who are accepted will receive an information sheet and application form which is to be completed and returned with the course fee.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:17
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: INTENSIVE COURSE FOR DEVELOPING THE FLUENCY OF TEACHERS OF FRENCH (ELEMENTARY AND SECONDARY), TO BE OFFERED DURING THE SUMMER OF 1970.

From June 29 - July 31, 1970, the Department of Education will again offer a special course at Compton, Quebec, approximately 12 miles southeast of Sherbrooke. The course for developing fluency in French will be open to teachers qualified to teach in the elementary or secondary schools of Ontario.

Nature of the Course

An intensive program, offered at different achievement levels, will include classes in French conversation, methodology, culture and civilization, and linguistics. A staff of highly-qualified French-speaking teachers, living in residence with the course members, will help to create a truly French atmosphere and to provide opportunities for course members to extend their command of the spoken language. Participants in this course will be required to use French exclusively from the moment of arrival. A carefully planned recreational and cultural program, under the guidance of French-speaking leaders, will form an integral part of the course.

The facilities of King's Hall Private School, Compton, including modern residential accommodation, classrooms, language laboratory, lounges, library, gymnasium, swimming pool, tennis courts and spacious grounds, will be at the disposal of course members.

Fees and living accommodation

The total cost of the course is $283.00 which includes tuition fees of $85.00 and living accommodation and board at $6.00 per day for thirty-three days. Accommodation will be provided for approximately 130 teachers chosen from the staffs of elementary and secondary schools. Course members will be required to live in residence (double occupancy rooms) and undertake to use only French as a medium of communication from the time of arrival to the time the course is completed.

(over)

Questionnaires

Each teacher recommended by his principal and interested in taking the course is required to complete a questionnaire, available from the principal of his school.

The completed questionnaire is to be returned by March 16 to the course director, Mr. W. T. Mitchell, Program Consultant, Ontario Department of Education, 279 Weber Street N., Waterloo, Ontario.

When the questionnaires have been processed, an application form, and a sheet requesting further information, will be sent to each teacher eligible for course membership. Both should be completed and returned to the address indicated at the top of the application form.

Registration

Applications will be processed in order of arrival. As soon as the full complement of course membership is reached, registration will be closed.

J. F. Kinlin,
Assistant Deputy Minister.

January 28, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

ONTARIO DEPARTMENT OF EDUCATION

1969-70:18
7,500

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
PRINCIPALS OF SECONDARY SCHOOLS

RE: ONTARIO ATHLETIC LEADERSHIP CAMP - 1970

The Student Leadership Program at the Ontario Athletic Leadership Camp, Longford Mills, is designed to develop leadership skills, athletic skills, organizing ability, self-confidence, and co-operative, responsible attitudes in the students who attend. The program is held during July and August and is administered by the Program Consultants in Physical and Health Education and a staff of Physical Education Specialists. Two courses are provided in July for girls and two in August for boys at the following times:

Girls) July 1 to 14
) July 16 to 29

Boys) August 1 to 14
) August 16 to 29

Each secondary school which enrolls students in Grades 11, 12, and 13 may recommend one boy and one girl from Grade 11. Since accommodation is limited to 192 students for each course, and since capacity will probably be reached before the deadline date of April 1, 1970, principals or physical education staff members are urged to return completed application forms as soon as possible to the Leadership Camp Office, 559 Jarvis Street, Toronto, Ontario. Application forms and details of the program will be forwarded early in March to school principals. Applications will be accepted in the order in which they are received, and those received after capacity has been reached will be placed on a waiting list.

The Ontario Department of Education assumes the cost of accommodation and instruction. School boards sending representatives to the camp may be reimbursed for railroad and bus transportation costs in excess of $15.00 per representative.

J. F. Kinlin,
Assistant Deputy Minister.

February 12, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:19
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER COURSE IN CHILDHOOD EDUCATION, GREAT BRITAIN 1970
(INTERNATIONAL EDUCATION YEAR)

The Department of Education will offer a five-week summer course in Childhood Education in Great Britain from June 29 to August 10, 1970. This course will include visits to Infant and Junior Schools and will provide for one free week during the course. Lectures and seminars will be given by outstanding leaders in the field of early childhood education. The admission requirement for the course is a certificate or Letter of Standing valid for teaching in an elementary or secondary school in Ontario.

This study will be of special interest to administrators, principals, and consultants. Since enrolment in the course will be limited, preference will be given to applicants who hold these positions, although applications are also invited from interested teachers.

A Letter of Success will be granted upon completion of the course. This statement may be counted as one credit for purposes of the Standards program as outlined in circular 635 dated March 1, 1966.

For further information please address inquiries to:

Miss Sylvia M. McPhee,
Assistant Superintendent of Curriculum,
Primary Co-ordinator,
Ontario Department of Education,
44 Eglinton Avenue West,
Toronto 310, Ontario.

J. F. Kinlin.

J. F. Kinlin,
Assistant Deputy Minister.

February 16, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: BOARD-SPONSORED WINTER COURSES FOR TEACHERS, FOR DEPARTMENTAL CREDIT, 1970-71

This Memorandum supersedes Memorandum 1968-69:44, dated March 14, 1969.

The following procedure has been approved:

1. A board wishing to operate a winter course for teachers, leading to Departmental credit, will submit:

   (a) an application (in duplicate) on the forms provided, on or before June 1, to conduct a course during the following school year. (This application must be complete, including the name, teaching experience, the area of responsibility of each staff member and his particular qualifications for that position.)

   (b) on or before June 30, an outline indicating the content of the course to be offered and the time allotment for each topic.

   Application forms and course outlines will be forwarded to the Superintendent of Professional Development, Department of Education, 44 Eglinton Avenue West, Toronto 310 (365-2682).

2. For each of the winter courses of 1970-71, one board will be required to accept full responsibility for the organization, and for the proper conduct of the course, and all the official correspondence from the Department will be with the sponsoring board. It is still expected that the sponsoring board may wish to work with neighbouring boards in the provision of staff and resource materials, and may make arrangements for admission of teachers who are employees of other boards.

3. Course content, timetables, assignments, examinations, and qualifications of staff are subject to approval by the Department.

4. The Department reserves the right to exercise such supervision of a course as is deemed necessary.

(over)

5. Where it is reported to the Minister that too few candidates are in attendance, or that the sponsoring board has failed to provide an adequate number of qualified and experienced instructors to conduct a course effectively, or that the regulations of the Department are not being observed, the Minister may withhold Departmental credit for such a course.

6. The provision of accommodation, the recruitment and payment of staff, the setting and collection of fees will be the responsibility of the sponsoring board. The Department cannot undertake to provide staff or financial assistance for winter courses.

   A sponsoring board will also be expected to make provision for an adequate supply of reference texts, equipment, and materials necessary to conduct a particular course. (Note that books and equipment provided for Department Summer Courses are used by Teachers' Colleges and other Branches during the winter and will not be available.)

7. The admission requirements for all courses will be the same as those outlined in the General Announcement of Summer Courses, 1970. No exceptions will be made to these admission requirements for board-sponsored winter courses in 1970-71.

   Where the eligibility of an applicant for admission to a course is in doubt, a ruling must be obtained from the Registrar, Department of Education, before final admission to the course is granted. No Departmental credit will be given to an applicant unless his qualifications for admission to the particular course are approved by the Registrar, Ontario Department of Education, 1 St. Clair Avenue, West, Toronto 195.

   The decision to permit auditors or visitors to attend part or all of a course is the responsibility of the sponsoring board. Such persons should be informed that their names will not appear on Departmental records and they will not receive Departmental credit, now or in the future, for courses attended.

8. Attention is drawn to the ruling that a teacher may not receive Departmental credit for more than one board-sponsored Winter Course during the same winter.

9. Hours of instruction in Departmental Summer Courses leading to Departmental credit may not be fewer than 120. For Winter Courses there will be a minimum of 100 hours classroom instruction plus a minimum of 20 hours for reading, study and assignments.

10. Experience has shown that sessions of four or more hours duration on school nights are least productive of effective learning. Therefore, beginning in 1970, the following ruling will be in effect: "Winter course sessions held on school nights shall not exceed three hours."

11. Applicants for a winter course for Departmental credit should be informed that regular attendance is required for the full period of the course. Irregular attendance, for any reason, will result in failure to obtain Departmental credit.

    The ruling re attendance at winter courses will be sent to all principals of winter courses in a separate memorandum early in September.

12. All inquiries regarding winter courses should be directed to the Superintendent, Professional Development, Department of Education, 44 Eglinton Avenue West, Toronto 310 (365-2682).

13. Only those courses for which the board can provide a sufficient number of qualified staff members may be offered for Departmental credit. Staff requirements are listed on pages 4 and 5 of this memorandum.

14. Boards are reminded that the deadline for receiving completed application forms is June 1 and for submitting outlines is June 30. Owing to the increase in the number of winter courses, consideration cannot be given to late applications.

J. F. Kinlin,
Assistant Deputy Minister.

February 17, 1970.

MINIMUM NUMBER OF INSTRUCTORS ACCEPTABLE FOR WINTER COURSES LEADING TO DEPARTMENTAL CREDIT

COURSE	MINIMUM NO. OF INSTRUCTORS	NUMBERS FOR ADDITIONAL STUDENTS
Art	5 for up to 100 students	1 for each additional 20
Art et Science du Langage	4 for up to 60 students	1 for each additional 15
Childhood Education (Winter) 1970-71	8 for up to 100 students (staff to work with both children and teachers)	1 for each additional 15
Elementary Mathematics (Grades 1 to 6)	4 for up to 75 students	1 for each additional 30
Elementary Science (Grades 1 to 6)	3 for up to 60 students	1 for each additional 20
Elementary Social Studies (Grades 1-6)	3 for up to 60 students	1 for each additional 20
Elementary School Librarians	6 for up to 100 (including 3 professional librarians)	1 for each additional 50
Integrated Studies 1970-71	3 for up to 30 students	1 for each additional 15
Guidance	3 for up to 30 students	1 for each additional 15
Intermediate Div. Mathematics (Grades 7 & 8)	3 for up to 75 students	1 for each additional 30
Intermediate Div. Geography & History (Grades 7 & 8)	3 for up to 60 students	1 for each additional 20
Intermediate Education	5 for up to 100 students	1 for each additional 35
Junior Education	5 for up to 100 students	1 for each additional 35
Language Arts	4 for up to 60 students	1 for each additional 15
Learning Materials Methodology	3 for up to 50 students plus 1 technician	1 for each additional 15
Music	3 for up to 50 students	1 for each additional 20

(over)

COURSE	MINIMUM NO. OF INSTRUCTORS	NUMBERS FOR ADDITIONAL STUDENTS
Physical & Health Education, Type B	4 per unit for 50 students	1 for each additional 15
Elementary Special Education	7 for up to 100 students (3 for general subjects 4 for Prescriptive Teaching)	1 for each additional 25
Teaching French to English-speaking Pupils	3 for up to 20 students	1 for each additional 10

A number of the courses leading to a Special Certificate but not included in this list are the responsibility of the Colleges of Education.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:21
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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. Admission to Teachers' Colleges
2. Internship Plan for the Training of Elementary School Teachers

1. Admission to Teachers' Colleges

The conditions for admission to teachers' colleges in September 1970 remain the same as the conditions for admission in September 1969, that is, in general, 60% in Grade 13 subjects totalling seven credits and including English. Further details are available on page 12 and pages 92 to 95 of HORIZONS, recently distributed by the Department of University Affairs.

2. Internship Plan for the Training of Elementary School Teachers

Attention is directed to the fact that the arrangement for elementary teacher education known as the Internship Plan is discontinued, and the initial summer course session will not be offered in 1970.

The completing session of the Internship Program, however, will be held at the Lakeshore Teachers' College from June 29 to August 7, 1970. According to customary procedure each candidate will be provided with details of the program for the completing session. Further information is available from the Teacher Education Branch, 44 Eglinton Avenue West, Toronto 310.

J. F. Kinlin,
Assistant Deputy Minister.

February 18, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:22
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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: DEPARTMENTAL SUMMER COURSES IN INTERDISCIPLINARY FIELDS

In order to support interdisciplinary programs that are being developed in the schools for students of Grades 11 and 12, the Professional Development Section of the Department of Education is planning three short summer courses as follows:

1. MAN IN SOCIETY in Toronto from August 3 to August 14

2. SPACE AND MAN in Ottawa from August 10 to August 21

3. HISTORY OF SCIENCE AND TECHNOLOGY in Toronto from August 10 to August 21

These non-credit summer courses are open to teachers who hold a certificate or Letter of Standing valid in Ontario schools. Advance registration is invited for any of these courses. For information and advance registration forms teachers should write to the Registrar, Department of Education, 1 St. Clair Avenue West, Toronto 195.

4. LOCAL STUDIES IN EXETER, a credit course - June 29 to July 31

This credit course, open to teachers who hold a certificate or Letter of Standing valid in Ontario schools, will deal with ways of relating the humanities and the social sciences in the Intermediate Division. Films and television facilities are available, and these media will be utilized. Topics of study will be chosen after discussion with tutors, and will be of an interdisciplinary nature, mainly local or regional in scope.

For further information, write to:

Mr. W. D. A. McCuaig,
Ontario Department of Education,
44 Eglinton Avenue West,
Toronto 310, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

February 17, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. Circular H.S.1, 1970-71 "Recommendations and Information for Secondary School Organization Leading to Certificates and Diplomas"
2. Occupational Class Pupils
3. Canada's 26th Annual National Health Week - March 8-14, 1970.

1. Circular H.S.1, 1970-71 "Recommendations and Information for Secondary School Organization Leading to Certificates and Diplomas"

Circular H.S.1, "Recommendations and Information for Secondary School Organization leading to Certificates and Diplomas" for 1970-71 is now being reprinted. It remains essentially the same as H.S.1 1969-70 with only a few minor changes for the sake of clarity.

2. Occupational Class Pupils

Occupational class pupils who are being exempted from final examinations may leave school to take employment at any time after the second school term, provided that they have firm offers of employment, and provided that they accept the offers. Beginning on the school day after an occupational class pupil enters employment and continuing up to and including June 26, 1970, the letter "G" is to be entered in the Daily Register in the third term for such pupils.

3. Canada's 26th Annual National Health Week - March 8-14, 1970.

Canada's NATIONAL HEALTH WEEK,-sponsored by the Health League of Canada, is being held for the 26th consecutive year from March 8-14, 1970. As the Health League suggests, NATIONAL HEALTH WEEK is a special period when emphasis is placed on the importance of the promotion and preservation of health which is "a state of complete physical, mental, and social well-being, and not merely the absence of disease or infirmity". The League invites all schools to participate from March 8-14 in this crusade for better health in the home, in school, in business, and in society.

J. F. Kinlin,
Assistant Deputy Minister.

February 23, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:24
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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER PROGRAM FOR SECONDARY SCHOOL TEACHER TRAINING FOR MATURE STUDENTS

During the summer of 1970 an Initial Summer Session, the first of a two-summer sequence leading, upon completion of both sessions, to an Interim High School Assistant's Certificate, Type B, will be offered by McArthur College of Education, Queen's University, Kingston, Ontario. This course will be available to candidates who can qualify as "mature students".

A candidate seeking admission as a "mature student" shall, in addition to showing evidence of being engaged by a board to teach in a secondary school during the academic year 1970-71, meet the following conditions:

(i) have an acceptable university degree, and
(ii) have reached his 26th birthday by September 1, 1970.

Applications and enquiries should be addressed to The Registrar, McArthur College of Education, Queen's University, Kingston, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

February 23, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENT OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: DEPARTMENTAL SUMMER COURSES, 1970

1. Please bring this information to the attention of teachers.

2. If the number of qualified applicants is sufficient, the following courses will be offered from Monday, June 29, to Friday, July 31, inclusive, (except where otherwise indicated).

Art: Elementary and Intermediate Part 1 - at Hagersville, New Liskeard, Stratford and Toronto
Intermediate Part 2, Specialist and Supervisor's - at Toronto
Refresher - (See also Short Courses, Page 3)
Arts et Science du Langage: at Toronto
Childhood Education: in Great Britain (June 29 to August 10)
Compensatory Education: at Toronto
Dance: at Toronto
Elementary School Librarians:
Elementary - at Fonthill, Kingston, Sudbury (in French only) and Toronto
Intermediate, Part 1 - at Sudbury (in English and French) and Toronto
Intermediate, Part 2 - at Toronto
Elementary School Principals' Course: (See Principals' Course, Page 2)
Elementary Science (Grades 1 to 6): at Timmins (in French only), Toronto and Woodstock
Elementary Social Studies (Grades 1 to 6): at Belleville, St. Thomas and Sudbury (in English and French)
Environmental Field Studies: at Claremont
French Conversation Intensive Summer Course: at Compton, Quebec
Fundamentals of Educational Television: at Toronto
Guidance:
Part 1 - at Cornwall (in English and French), London, St. Catharines, Sault Ste. Marie and Toronto
Part 2 - at Kingston, London, Thunder Bay and Toronto
Part 3 - at Kingston, London and Toronto
Part 4 - at Belleville, Chatham, Cornwall, Guelph, Hamilton, Kingston, Kitchener, London, Niagara Region, Ottawa, Owen Sound, Peterborough, Sarnia, Sault Ste. Marie, St. Thomas, Sudbury, Toronto and Windsor
Refresher - (See also Short Courses, Page 3)

(over)

4. FEE TO ACCOMPANY APPLICATION
A certified cheque or money order for the required fee, payable to the Treasurer of Ontario, must accompany each application.

5. Prospective applicants are asked to refrain from making routine inquiries about the courses until they have received and studied the General Announcement of Summer Courses which, along with application forms, will be mailed to all schools about April 1.

6. Please note that several new courses for Departmental credit are being introduced in 1970: Childhood Education, Environmental Field Studies, Junior Environmental Studies, Intermediate Science (New Directions), Local Studies in Exeter, England, and Teachers of Indian Children.

In addition, the following new short courses are being introduced: History of Science and Technology, Human Growth and Development (Health), Learning Materials Methodology (Special Media), Man in Society, and Space and Man.

J. F. Kinlin,
Assistant Deputy Minister.

February 20, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:26
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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SPECIAL SUMMER PROGRAM FOR THE TRAINING OF SECONDARY SCHOOL TEACHERS FOR THE TERRITORIAL DISTRICTS OF ONTARIO

During the summer of 1970, the Initial Course of a special two-summer session will be offered by the Faculty of Education at Lakehead University, Thunder Bay (Port Arthur), Ontario.

This course will be offered to university graduates who hold approved degrees and contracts with a school board to teach in a secondary school in a Territorial District during the school year 1970-71.

The program will consist of two summer sessions - each of eight weeks' duration. A candidate who completes the 1970 Initial session successfully will receive a Temporary Secondary School Teacher's Certificate. On the recommendation of the Director of Education of his employing board, the candidate may return for the 1971 Completing session.

Upon successful completion of two years of teaching in the Territorial District, the teacher will receive an Interim High School Assistant's Certificate, Type B.

Enquiries and applications should be addressed to:

Dr. J. T. Angus,
Dean,
The Faculty of Education,
Lakehead University,
Thunder Bay, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

February 25, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:27
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER COURSE IN ENVIRONMENTAL FIELD STUDIES

The Summer Course in Environmental Field Studies is a special residential Out-of-School Education course for Ontario teachers conducted by the Ontario Department of Education. Enrolment will be restricted to forty in order that course participants may participate fully in field work, seminar, and laboratory activities. The course will be held in two centres as follows:

June 29 to July 17 - Claremont Conservation Field Centre
July 20 to July 31 - Albion Hills Conservation Field Centre

NATURE OF THE COURSE

This course is designed to give teachers practical experience in Out-of-School Education both in urban and rural settings. Emphasis will be placed upon the multi-disciplinary aspects of Out-of-School Education and techniques of relating such activities to the continuing program of the school. The course will include outdoor education field work, field study trips, seminars and laboratory sessions. Emphasis will be given to utilization of local resources.

ELIGIBILITY FOR ATTENDANCE

This course is open to a teacher who holds a certificate or Letter of Standing qualifying him to teach in an elementary or secondary school in Ontario. A Certificate in Environmental Field Studies will be granted to each participant who successfully completes the course.

(over)

FEES AND LIVING ACCOMMODATION

The registration fee will be $85.00. All course participants will be expected to live in residence. Accommodation, including all meals from bedtime snack on the Sunday evening preceding the first day of the course through luncheon on Friday, will be provided for $225.00, payable by cash or certified cheque on the opening day of the course.

Since the enrolment for the Environmental Field Studies Summer Course is limited to forty, advance registration will be required. For further information and advance registration forms write to:

Mr. R. A. L. Thomas,
Assistant Superintendent,
Curriculum Section,
Ontario Department of Education,
44 Eglinton Avenue West,
Toronto 310, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

February 26, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:28
15,000

ONTARIO DEPARTMENT OF EDUCATION

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THE ONTARIO INSTITUTE FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER COURSES FOR BILINGUAL TEACHERS IN THE TERRITORIAL DISTRICTS OF ONTARIO

The Honourable William G. Davis, Minister of Education, announces that a summer course to prepare bilingual teachers for the elementary schools of the Territorial Districts of the Province of Ontario will be established in the summer of 1970 at Kapuskasing, Ontario, for candidates who hold the necessary admission requirements and who have taught on a Letter of Permission for at least two years.

This course, designed to provide an opportunity for persons who have been teaching on a Letter of Permission but who hold the necessary admission requirements to the regular teacher education program, will consist of two six-week summer sessions leading to an Interim Elementary School Teacher's Certificate valid in bilingual elementary schools. The initial session will be offered in 1970 and the completing session in 1971.

For admission to the course, a candidate must hold the following: Canadian citizenship or landed immigrant status; at least two years of teaching experience in Ontario on a Letter of Permission; a contract with a board of trustees to teach in a bilingual elementary school in a Territorial District of Ontario for the year 1970-71; and seven grade 13 credits, or equivalent standing, including English and français, with an overall average of at least 60 per cent, OR the Secondary School Graduation Diploma of the Five-Year Program in one of the Branches, including français, or equivalent standing.

On successful completion of the first summer session, a candidate will receive a temporary teacher's certificate valid for one year.

(over)

On successful completion of the second summer session, a candidate who holds the required minimum Grade 13 standing, or equivalent, will be granted an Interim Elementary School Teacher's Certificate, Standard 1, 2, 3, or 4, depending on academic qualifications.

On successful completion of the second summer session, a candidate who holds less than the required Grade 13 standing, or equivalent, will be eligible for an extension of his temporary teacher's certificate, on a yearly basis, if he is able to show evidence of satisfactory progress in upgrading his academic standing. This temporary teacher's certificate held by these candidates may be exchanged for an Interim Elementary School Teacher's Certificate, Standard 1, on submission of evidence of the required minimum Grade 13 standing, or equivalent, provided that such standing is obtained on or before September 1, 1975.

For further information, eligible candidates should write to Father J. Martineau, Principal, Sudbury Teachers' College.

H. R. Hoodruff

per J. F. Kinlin,
Assistant Deputy Minister.

March 2, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:29
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER PROGRAM FOR SECONDARY SCHOOL TEACHER TRAINING FOR FRENCH-SPEAKING MATURE STUDENTS

Memorandum 1969-70:24 deals with Initial Summer Session for English-Speaking Mature Students.

A parallel course preparing French-Speaking students for the Interim High School Assistant's Certificate, Type B, will be offered by The Teacher Education Section, Faculty of Education, University of Ottawa.

A candidate seeking admission to this course as a "mature student" shall, in addition to showing evidence of being engaged by a board to teach in a secondary school during the academic year 1970-71, meet the following conditions:

(1) have an acceptable university degree, and

(2) have reached his 26th birthday by September 1, 1970.

Applications and enquiries should be addressed to The Registrar, Teacher Education Section, Faculty of Education, University of Ottawa, Ottawa, Ontario.

A. L. Bishop

for J. F. Kinlin,
Assistant Deputy Minister.

March 2, 1970.

Library

44 Eglinton Avenue West / Toronto 12, Ontario

1969-70:30
15,000

ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

The Principal is asked to bring this memorandum to the attention of members of his staff as soon as possible.

RE: Elementary and Secondary School Principals' Courses: Subsequent Qualifications for a Permanent Elementary School Principals' Certificate and a Permanent Secondary School Principals' Certificate.

Arrangements have been made with McArthur College of Education, Queen's University at Kingston to offer a number of courses in the Summer of 1970 to meet the requirements of Memorandum 1968-69:26, I, (2), (a) (iii), 1968-69:26, II (First Session) (4) (ii) and 1968-69:26, II (Second Session) (2) (ii).

To be eligible for admission, a candidate must hold an Interim Elementary School Principal's Certificate or an Interim Secondary School Principal's Certificate, Type B or Type A.

These courses are being offered solely for the purpose of enabling candidates to satisfy the requirements for the above certificates. No implication that successful completion of such courses may carry subsequent graduate credit at Queen's University is therefore intended.

Applications should be addressed to THE REGISTRAR, McARTHUR COLLEGE OF EDUCATION, QUEEN'S UNIVERSITY, KINGSTON, ONTARIO.

Accommodations impose an upper enrolment limit for the program. All applications must be received by April 15th, 1970. Applications will be processed in the order in which they are received.

During the summer of 1970, it is expected that six courses will be offered. Applicants should state their first, second and third preferences. Normally, first choices will be honoured within the limits of maintaining a reasonable pattern of enrolment.

(over)

(1) INTRODUCTION TO CURRICULUM DESIGN AND EVALUATION

This course is intended for candidates who wish to become familiar with current knowledge and research in the curriculum area which can be of value in developing curriculum and in evaluating existing or new educational programs. Participants will receive practical experience in curriculum design and evaluation.

(2) EDUCATIONAL ADMINISTRATION

Deals with the application of the behavioural sciences to the role of the school administrator. Formal and informal characteristics of educational institutions, individual and institutional dilemmas, and relationships between curriculum and school organization will be emphasized.

(3) PLANNING FOR CHANGE

A course designed to help administrators to understand current organizational and curricular innovations and to develop strategies for introducing change into their schools. Individual timetabling, nongraded programs, credit systems, independent study, and other innovations and their implications for schools will be considered.

(4) LEARNING PROBLEMS OF CHILDREN AND ADOLESCENTS

Emphasis will be placed on psychological and environmental aspects of the learning process. The course will include a review of various causes of learning problems as well as current practices of amelioration. Methods of application in the classroom and the total school will be examined in the light of their full implications for educational planning.

(5) ASSESSING TEACHING

This course will focus on some aspects of the role of the principal as "principal teacher". A number of influential teaching models will be examined in order to identify and characterize the diverse components of the teaching enterprise. Participants will analyze selected types of teaching strategies and will develop criteria and procedures for assessing their success.

(6) RATIONAL DECISION MAKING AND EDUCATIONAL POLICY

This course will focus on some aspects of the principal's role as policy maker. Decision procedure will be examined with special reference to justification. Issues will be considered which are of particular concern to principals in this age of student unrest: e.g. compulsory education, streaming, individual timetabling, sex education and promotion policy.

Application to the Registrar should be accompanied by evidence that the requirements of the Principals' Course have been met. The courses are each six weeks in length, extending from June 29th to August 7th.

The fee for each course is $75.00. The fee should not be paid until a letter of acceptance is received from the Registrar, McArthur College of Education.

J.K. Crossley.

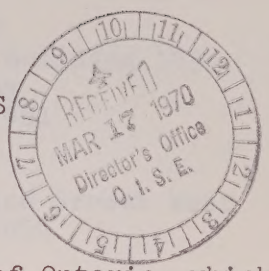
for J.F. Kinlin,
Assistant Deputy Minister.

March 5, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

ONTARIO DEPARTMENT OF EDUCATION

1969-70:31
15,000



MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: USE OF DRUGS

The Addiction Research Foundation of Ontario, which is a Provincial Government agency, has made available a set of "fact sheets" which give up-to-date information about drugs. Sets of these "fact sheets" are being distributed with this memorandum as follows: two sets to each elementary school; four sets to each secondary school. It is suggested that these sets be distributed to guidance, physical and health education, and other departments whose programs and services are especially concerned with drug education. Schools may obtain additional sets of "fact sheets" from the nearest regional office of the Addiction Research Foundation. A list of these offices is attached.

A healthy attitude towards the use of drugs develops from understanding. Understanding of the dangers involved in the abuse of drugs depends to a considerable extent on the possession of accurate information. For this reason the Department of Education is preparing a booklet which will summarize the latest information available on drugs and their use. A copy of the booklet will be available for each student in the Intermediate and Senior Divisions.

Teachers will want to give careful consideration about the introduction and use of the material with their classes. Schools in which the principal and teachers have together planned a careful program of drug education seem to have been most effective in helping students. To assist teachers in this planning, a list of books, films and other resources will be distributed to schools at the time that the student's booklet becomes available.

J. F. Kinlin,
Assistant Deputy Minister.

March 12, 1970.

ADDICTION RESEARCH FOUNDATION OF ONTARIO

Regional Offices

BRANTFORD
25 William Street
Phone: 759-3930

CHATHAM
153 King Street West
Phone: 354-1000

CORNWALL
General Hospital
Phone: 932-3300, Ext. 238

GUELPH
Addiction Services
Health Unit
265 Edinburgh Road South
Phone: 821-2370

HAMILTON
143 James Street South
Phone: 525-1250

KAPUSKASING
14 Circle Street
Phone: 335-6081

KENORA
14 Matheson Street South
Phone: 468-6372

KINGSTON
Health Unit
788 Princess Street
Phone: 548-7755

KIRKLAND LAKE
District Hospital
Phone: 567-5251

KITCHENER
332 Charles Street East
Phone: 579-1310

LONDON
477 Waterloo Street
Phone: 433-3171

NIAGARA FALLS
Medical Arts Building 103
2150 Valleyway
Phone: 356-7451

NORTH BAY
288 Worthington Street West
Phone: 472-3850

ORILLIA
41 Frederick Street
Phone: 325-2518

OTTAWA
Pebb Building, Suite 202,
2197 Riverside Drive
Phone: 733-8343

PEMBROKE
General Hospital
Phone: 732-2811, Ext. 76

PETERBOROUGH
Addiction Studies Department
Civic Hospital
Phone: 743-2121, Ext. 334

ST. CATHARINES
112 Queenston Street
Phone: 688-0552

SARNIA
230 Christina Street North
Phone: 337-9611

SAULT STE. MARIE
674 Pine Street
Phone: 256-2226

SOUTH PORCUPINE
Timmins Centre
Northeastern Psychiatric Hospital
Phone: 235-3326

SUDBURY
166 Douglas Street
Phone: 675-1195

(over)

THUNDER BAY
505 Lillie Street
Phone: 622-0607

METRO TORONTO
Second Floor,
344 Bloor Street West
Phone: 365-6801

WELLAND
165 Plymouth Road
Phone: 735-2930

WINDSOR
961 Ouellette Avenue
Phone: 253-4458

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. Diplomas for Schools Organized on Part A of Circular H.S.1
2. Diplomas for Schools Organized on Part B of Circular H.S.1
3. Procedures for Issuing Diplomas and Certificates
4. Transcripts of Achievement and Statements of Standing

1. Diplomas for Schools Organized on Part A of Circular H.S.1

Principals of schools organized in whole or in part on the Part A plan may issue a new type of general Secondary School Graduation Diploma that does not contain branch or program designations. To be eligible for such diplomas, students must have completed a program containing a minimum of twenty-seven credits, as outlined in Circular H.S.1 for 1969-70.

For students who have completed part of their program on the A plan and part on the B plan, Note 1, following the Section entitled "The Credit System and Diplomas" in Circular H.S.1, 1970-71, applies - that is,

with one completed year at the secondary level (under B plan provisions), a further 20 credits (A plan) must be obtained to qualify for the diploma; with 2 years completed under B plan, a further 13 credits; and with 3 years completed under the B plan, a further 6 credits.

2. Diplomas for Schools Organized on Part B of Circular H.S.1

If a student has completed the requirements set out in Part B of Circular H.S.1 for a particular Program and Branch, the principal may issue, as in previous years, a Secondary School Graduation Diploma indicating the appropriate Branch and Program designation.

3. Procedures for Issuing Diplomas and Certificates

(i) For Secondary Schools

The following materials will be forwarded by the Department in June for the use of principals of secondary schools:

(a) Blank Diplomas, Certificates of Training and Certificates of Standing:
The type and number to be sent will be based on information given on the earlier questionnaire already returned to the Department by principals.

(over)

These diplomas and certificates will be completed in the schools and issued to qualified students on the recommendation of the principal.

(b) Forms on which principals will list the names of students to whom Secondary School Graduation Diplomas, Certificates of Training and Certificates of Standing have been issued, and, as in previous years, the final statement of achievement of Grade 12 students.

(c) Forms on which principals will list the names of students who have qualified for the Secondary School Honour Graduation Diploma, the names of students recommended for an Ontario Scholarship, and the final Grade 13 transcript of marks in percentage form for all students taking Grade 13 work. The latest date for submission of this information is July 6, 1970.

(ii) For Inspected Private Schools

Principals will be asked to forward, on forms provided by the Department, Grade 12 and Grade 13 final statements of achievement (in the form of percentage marks for the latter) and lists of students who have been recommended for the Secondary School Honour Graduation Diploma and the Secondary School Graduation Diploma. Diplomas for these students will be completed at the Department and will be sent to principals during July.

4. Transcripts of Achievement and Statements of Standing

The following information should be given on each document issued:

1. Name of student.
2. Program and Branch if applicable.
3. Grade or some other indication of level attained.
4. Specialized subject field for vocational and occupational studies.
5. Subjects studied and success obtained, including a statement of success in the work of Physical Education. The statement of achievement should be in the form of percentage marks for Grade 13 students.
6. The date of leaving school if this was at any time other than the end of the school year.
7. Statement of promotion, where applicable.
8. A reminder to the student that the document issued is official and should be safeguarded against loss.
9. The date of issue of the transcript.
10. Signature of Principal.

Transcripts of Achievement and Statements of Standing shall be issued on official school letterhead. All spaces opposite subjects not studied shall be filled with lines, or other indications that marks or other statements of achievement have not been assigned, and the document shall be signed by the Principal.

Every effort should be made to ensure that these valuable documents are tamperproof and constructed in a manner that will ensure their ready acceptance by admission officers and personnel officials throughout the world.

J. F. Kinlin,
Assistant Deputy Minister.

March 13, 1970.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: NATIONAL WILDLIFE WEEK

National Wildlife Week is being observed in Canada from April 5 to April 11, 1970. The theme this year is "Endangered Wildlife in Canada". It is felt that Ontario students should have information about some of the endangered mammals, birds, fishes, reptiles, and amphibians and about what can be done to avoid their extinction.

The Ontario Department of Education, in co-operation with the Ontario Department of Lands and Forests and the Canadian Wildlife Federation is distributing the enclosed posters, classroom lessons, and booklets. Principals are asked to bring these materials to the attention of teachers and students.

J. F. Kinlin,
Assistant Deputy Minister.

March 17, 1970.

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THE ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: TEACHING FRENCH TO ENGLISH-SPEAKING PUPILS IN ELEMENTARY SCHOOLS, SPECIAL COURSE (REF. SUMMER COURSES, 1970, ONTARIO DEPARTMENT OF EDUCATION)

TEACHING FRENCH TO ENGLISH-SPEAKING PUPILS IN ELEMENTARY SCHOOLS, SPECIAL COURSE, is being offered by the Ontario Department of Education at Holy Name Separate School, 690 Carlaw Avenue, Toronto, from June 29 to July 31, 1970. Each candidate who completes this course successfully will be granted a TEMPORARY Certificate as Teacher of French to English-Speaking Pupils in Elementary Schools, valid to June 30, 1971, and renewable annually, upon the recommendation of the superintendent concerned.

Since a contract to teach French is not a prerequisite for this course, it is expected that many of the candidates will be looking for teaching positions.

Superintendents, school board representatives, or others interested in interviewing such candidates, may contact Mr. N. Bennet-Alder at 365-5605 (or after June 29 at Holy Name Separate School, 690 Carlaw Avenue, Toronto, 365-8858) to arrange for interviews at the school during the month of July.

J. F. Kinlin,
Assistant Deputy Minister.

March 17, 1970.

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. RELEASE OF FINAL STANDING TO STUDENTS
2. LETTERS OF PERMISSION - SECONDARY

1. RELEASE OF FINAL STANDING TO STUDENTS

The release of final standing or transcript of marks for students who are not required to write final examinations, and for those who are required to write final examinations, may be released to them on June 26, and not prior to this date.

2. LETTERS OF PERMISSION - SECONDARY

Positions that are vacant and positions held in 1969-70 by unqualified persons who cannot obtain full professional qualifications by September, 1970, must be advertised by the board. If no qualified teacher, student teacher, or applicant who is willing and eligible to attend the first session of a summer program of secondary school teacher-training in 1970, is available by May 15, and a further advertisement after May 15 fails to bring a satisfactory response, a board may request the Registrar of the Department of Education to issue a Letter of Permission on behalf of a person who does not hold a basic secondary school teaching certificate.

It is expected that applications for Letters of Permission for unqualified teachers, who will be entering upon their duties on September 8, 1970, will be forwarded to the Department before the beginning of the new school year.

J. F. Kinlin,
Assistant Deputy Minister.

March 26, 1970.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: COURSE IN HUMAN GROWTH AND DEVELOPMENT (HEALTH)

During the summer of 1970 the Department of Education will offer a two-week refresher course in Human Growth and Development. This course will be offered for teachers in the Intermediate Division (Grades 7, 8, 9 and 10) if sufficient teachers register.

Place: Forest Hill Collegiate, Toronto

Time: June 29 - July 10 (2:00 - 5:00 p.m. daily, Monday - Friday)

Since enrolment in this course will be limited, teachers interested in receiving additional information concerning the course and an application form should write immediately to the address below:

Miss N. Chatwin,
Ontario Department of Education,
40 Eglinton Avenue, East,
Toronto 315, Ontario.

J. F. Kinlin,
Assistant Deputy Minister.

March 26, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: INTENSIVE FRENCH CONVERSATION SUMMER COURSE, COMPTON, QUEBEC.

Kindly notify all teachers of French that a few places are still available for the five-week Intensive Course for Developing the Fluency of Teachers of French (Elementary and Secondary) which is being offered in 1970 from June 29 - July 31, in Compton, Quebec. (Reference: Memorandum 1969-70: 17, dated January 28.) Until the complement for the course is reached, completed questionnaire forms from interested teachers may be forwarded to the course director:

Mr. W. T. Mitchell,
Program Consultant,
Ontario Department of Education,
279 Weber Street N.,
Waterloo, Ontario.

Those who have already received letters of admission to the course will receive more detailed information early in June. At that time a list of course members with addresses will be sent in order to allow teachers to make contacts for purposes of transportation to the course, if they so wish. Please note that the total cost of the course is $283.00 which includes tuition fees of $85.00 and living accommodation and board at $6.00 per day for the duration of the course.

J. F. Kinlin,
Assistant Deputy Minister.

April 3, 1970.

For Departmental Use

QUESTIONNAIRE

DEPARTMENT OF EDUCATION

INTENSIVE FRENCH CONVERSATION SUMMER COURSE

NOTE: Complete this questionnaire if interested in attending the above course. The course is NOT designed for teachers whose first language is French.

1. Name ....
(Surname) (Given Names) Those belonging to Religious Orders include religious names

2. Superannuation No. ..... Social Insurance No. .....

3. Name of Basic Certificate ..... No. of Cert.....Year.....

4. Home Address .....
(Street and number) (town or city)

5. Name of School ..... Elem. ☐ Sec. ☐

6. Address of School .....
(Street and number) (town or city)

7. Number of years of experience (as of June 1970) Elem. Sec.

(a) as a teacher ☐ ☐

(b) as a teacher of French ☐ ☐

8. Check the answers which apply

(a) I have a B.A. degree ☐

(b) I have credit for Grade 13 French ☐

(c) I am teaching French in 1969-70 ☐

(d) I expect to teach French in 1970-71 ☐

(e) I have taken this course in a previous summer ☐

9. Recommended by .....(Principal of present school)

10. This is NOT an application form. Send no cheque at this time.

11. Return carefully completed questionnaire immediately to:

Mr. W. T. Mitchell,
Program Consultant
Ontario Department of Education,
279 Weber Street North,
Waterloo, Ontario.

NOTE: Candidates who are accepted will receive an information sheet and application form which is to be completed and returned with the course fee.

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: VOCAL AND GENERAL MUSIC WORKSHOP FOR TEACHERS OF GRADES 7, 8, AND 9 (GENEVA PARK, LAKE COUCHICHING)

The Department of Education will offer a special workshop in vocal and general music for teachers of Grades 7, 8, and 9 during tne week of August 30 to September 4, 1970. The workshop will be held at Geneva Park on Lake Couchiching, 90 miles north of Toronto. Facilities of Geneva Park, including residence accommodation, seminar rooms, auditorium, tennis courts, and other recreational services, will be at the disposal of the workshop participants.

Nature of Course

The theme of the course will be "Music Creativity". The course will consist of workshop sessions and seminars dealing specifically with the problems of teaching vocal and general music in Grades 7, 8, and 9. Attention will be given to the motivation of student interest in vocal music and the problems of the boy's changing voice and tone production. There will be special sessions on new choral music, music listening and non-orchestral instruments. Displays of records, tapes, films, and film strips will be available for examination. The whole workshop will be under the leadership of outstanding music educators from Ontario and abroad.

Eligibility for Attendance

To this workshop will be admitted an applicant who holds a Certificate or Letter of Standing qualifying him to teach in the elementary or secondary schools of Ontario. Preference, however, will be given to teachers who are currently teaching music in Grade 7, 8, or 9, or who will be teaching at this level in the school year 1970-71.

(over)

Fee and Living Accommodation

The fee for the course will be $20.00. Accommodation (2 per room) and meals for the period will cost $60.00, payable by certified cheque or money order upon arrival at Geneva Park. Candidates should plan to arrive after lunch on Sunday afternoon, August 30. The opening session will be held at 3 p.m., and the course will close following lunch on Thursday, September 3.

Questionnaire

Each teacher interested in attending the workshop is required to complete the attached questionnaire. This should be returned not later than May 1, 1970, to:

Mr. W. J. Wright, Program Consultant,
Ontario Department of Education,
29 Gervais Drive,
Don Mills, Ontario.

Additional copies of the questionnaire are available from Mr. Wright. When the questionnaires have been processed, application forms will be sent to each teacher selected for the workshop.

J. F. Kinlin,
Assistant Deputy Minister.

April 15, 1970.

For Departmental Use

QUESTIONNAIRE

Complete this questionnaire
if interested in attending the

DEPARTMENT OF EDUCATION

VOCAL AND GENERAL MUSIC WORKSHOP FOR TEACHERS OF GRADES 7, 8, AND 9

Name _____ _____
Surname Given Name(s) Those belonging to Religious Orders include religious names.

Superannuation No. _____ Social Insurance No. _____

Name of Basic Certificate _____ No. of Cert. _____ Year _____

Name of Departmental Music Certificate, if any _____

Address _____
(Street) (City or Town)

Name of School _____
(in full)

School Board _____

Number of years of teaching experience (as of June 1970) _____

Position held (e.g., teacher, chairman, consultant, supervisor, etc.) _____

Percentage of time teaching music in Grades 7, 8, 9 _____

Will you be teaching vocal or general music during 1970-71? _____

Did you attend the Departmental Music Workshop in June 1969? _____

Give particular reasons for interest in this course _____

_____

_____

THIS IS NOT AN APPLICATION FORM. SEND NO CHEQUE AT THIS TIME

Return carefully completed questionnaire as soon as possible and NO LATER THAN MAY 1, 1970 to:

Mr. W. J. Wright, Program Consultant,
Ontario Department of Education,
29 Gervais Drive,
Don Mills, Ontario.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: UPDATING COURSE IN CHILDHOOD EDUCATION

NEW HORIZONS FOR YOUNG CHILDREN

In 1970, the Department of Education will offer an UPDATING COURSE IN CHILDHOOD EDUCATION, similar to the one held at Elliot Lake, August, 1969, if a sufficient number of qualified candidates apply.

To this course may be admitted a teacher who holds a certificate or a Letter of Standing qualifying him to teach in an elementary or a secondary school in Ontario.

Nature of Course

The course will be presented in two sessions: an initial residential period of twelve days and a follow-up workshop, each designed to focus on the working relationship between teacher and child in an educational milieu.

Residential Session: Elliot Lake Centre for Continuing Education
August 16 - 28, 1970

This residential session is designed to provide teachers with experiences in a total learning-oriented environment. Workshop and field study approaches will be employed in the curriculum areas of communication, the environment and aesthetics. Learning materials and media laboratories will be available. Individual and small group interaction with children in various learning situations will form a vital part of the work of this course.

Follow-up Workshop: To be held on a weekend in late January, 1971, Geneva Park

The follow-up session has been designed to provide the participating teachers with the opportunity to apply, in their own classrooms, the concepts and techniques gained in the summer session, and then to meet to discuss problems, extend ideas, and investigate directions of further growth and development.

(over)

Fees and Accommodation

The fee for the residential session and follow-up workshop will be $55.00.

Accommodation at Elliot Lake includes room and board from $9.00 per day double to $12.00 per day single and $15.00 per day for suites. Family rates are available. Upon acceptance to this course, participants should make direct application to Elliot Lake Centre for Continuing Education, Box 97, Elliot Lake, Ontario, for their accommodation.

Application forms for Summer Courses will reach school principals in April.

A teacher who completes the course will be given a Letter of Attendance.

Enrolment will be limited.

Further information may be obtained from:

Miss Sylvia M. McPhee,
Assistant Superintendent, Curriculum,
Ontario Department of Education,
44 Eglinton Avenue West,
Toronto 310, Ontario,
Telephone: 365-2952.

J. F. Kinlin,
Assistant Deputy Minister.

April 15, 1970.

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: DEPARTMENTAL FILM LOAN SERVICE TO SCHOOLS

A booking system involving the use of a computer is being developed to process requests for films from The Department of Education, Learning Materials Service Unit, at 559 Jarvis Street, Toronto. Development of this system will speed the handling of requests from schools and will provide better information to teachers concerning the availability of films. Implementation of the system is planned for the fall of 1970.

As a first step in establishing the system, a complete inventory of all films and transfer of information to computer records will begin immediately. Completion of the system so that it can go into operation in September will require that all films on loan be returned to the Learning Materials Services Unit before May 18, 1970. At the same time, it will not be possible to fill new requests for this school year after May 4, 1970.

The necessity of limiting the service for this year is regretted, but it is hoped that better service in future years will compensate for the present inconvenience.

J. F. Kinlin,
Assistant Deputy Minister.

April 14, 1970.

44 Eglinton Avenue West / Toronto 12, Ontario

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER SCHOOLS FOR STUDENTS

1. Subsection 27 of Section 35 of The Schools Administration Act empowers school boards to establish summer schools in subjects of the courses of study, and paragraph 24 of subsection 2 of Section 1 of the Act, as amended by Bill 241 "An Act to Amend the Schools Administration Act", 1968-69, provides for grant allowance for attendance at summer school.

2. The section on Provision for Summer School Candidates on page 47 of Circular H.S. 1, 1969-70, establishes that students of Grades 11, 12 and 13 who have failed a subject during the school year may be granted standing in a subject or may become eligible through a summer school operated by a board of education for the Secondary School Graduation Diploma or a Secondary School Honour Graduation Diploma.

3. Boards may also choose to offer courses other than those offered for students who failed a subject or subjects during the regular school year. If it is intended in such cases that successful completion of the summer study be used as credit or part credit towards a Departmental Diploma, the number of hours of scheduled time should take account of the time given during the regular school year in the same school for the same subject. (Reference: Page 11, Circular H.S. 1, 1969-70). Some allowance may be made for the fact that more concentration in the subject is possible when fewer courses are being taken concurrently, but it is suggested that the total scheduled time for Diploma credit over one or more summers should in no case be less than two-thirds of the total time provided for the courses during a regular year session.

4. It is indicated on page 47 of Circular H.S. 1, 1969-70, that summer courses for repeating students should be at least six weeks in length. It is suggested that all the courses be exactly six weeks in length inclusive of any days set aside for examinations. As The Schools Administration Act provides that the regular school year does not end until June 26 this year, it will not be possible for the summer schools to begin until after that date.

(over)

5. Credits for diploma purposes should be recorded in school records in the same way as subjects taken during the year, and if the credit allows the granting of a diploma immediately, the same procedure should be allowed as at the end of summer courses in recent years with necessary records submitted to the Registrar.

   Standing in a subject taken by a candidate in summer school shall be on the basis of the higher of the marks obtained in the summer school and in the regular day-classes of the previous year, and not on the basis of a mark obtained by averaging the two.

6. The following cautions are added:

   (a) As low enrolment in any course will affect the amount of grant received, boards are cautioned not to approve courses where the registration will be unduly low.

   (b) Since grants are paid in respect of resident pupils taking summer school courses provided by a board of education in the same manner as for day school pupils during the regular school year, no fees are to be charged to such pupils.

J. F. Kinlin,
Assistant Deputy Minister.

April 7, 1970.

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THE ONTARIO INSTITUTE
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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. NOTICE OF BIRTH REGISTRATION
2. SUMMER COURSE IN ELEMENTARY SCIENCE, GRADES 1-6, TIMMINS (REF. P. 17, SUMMER COURSES 1970, ONTARIO DEPARTMENT OF EDUCATION)

1. NOTICE OF BIRTH REGISTRATION

The Registrar General has since January 1, 1965, issued to every parent of a birth in Ontario a Notice of Birth Registration to indicate that the birth has been registered, the date of birth, the birthplace of the child and the registration number. While this document is not a birth certificate, and because the system of registration has been computerized may include abbreviated given names, it may meet the wishes of school authorities in establishing proof of age of a child, without requiring the parent to secure a birth certificate.

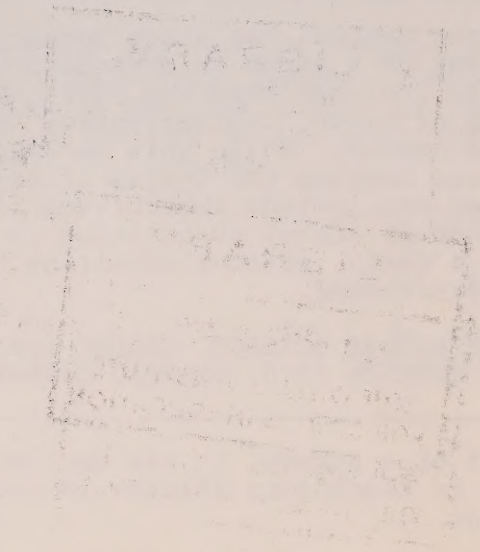
2. SUMMER COURSE IN ELEMENTARY SCIENCE, GRADES 1-6, TIMMINS (REF. P. 17, SUMMER COURSES 1970, ONTARIO DEPARTMENT OF EDUCATION)

As a result of a survey, it has now been decided to offer the course in Elementary Science in both English and French in Timmins.

Applications and enquiries should be addressed to the Registrar, Ontario Department of Education, 1 St. Clair Avenue West, Toronto 195.

J. F. Kinlin,
Assistant Deputy Minister.

April 23, 1970.



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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ONTARIO GRADE 13 STUDENT REGISTRATION, 1970-71

REFERENCE: Memorandum 1969-70:1

As a result of the success of the program in 1969-70 and so that a student's results in Grade 13, S.A.C.U. test scores, university application, Ontario Student Award grants and loans, may again be dealt with expeditiously and accurately, a single uniform registration of all students who intend to receive instruction in one or more Grade 13 subjects in 1970-71 will take place in September 1970. At that time the Registrar, Department of Education, will send to the schools the Grade 13 registration forms upon which each student concerned may record his Social Insurance Number, together with other information relating to S.A.C.U., the Ontario Student Aid Program, etc.

It will be helpful, for identification purposes, if each of these students has a Social Insurance Number at the time of registration. The co-operation of the students is requested. However, it should be understood that no compulsion is involved and a registration form without a Social Insurance Number will be accepted next September from any student who objects to obtaining a Number.

To facilitate the acquisition of these Numbers, arrangements have been made with officials of the Unemployment Insurance Commission to mail to each secondary school and inspected private school a supply of application cards for Social Insurance Numbers. It is expected that these cards will reach school principals in May. When the application cards are received, principals and guidance officials are requested to distribute them as soon as possible to all Grade 11 and Grade 12 students who intend to take one or more Grade 13 subjects in the school year 1970-71. Only those students who do not have Social Insurance Numbers should be asked to complete application cards.

School officials are asked to forward completed application forms in bulk for processing to Mr. E. E. Smith, Chief, Central Index, 370 Catherine Street, Ottawa, Ontario.

All requests for additional supplies of application cards and enquiries concerning Social Insurance Number procedure should be directed to Mr. E. E. Smith.

J. F. Kinlin,
Assistant Deputy Minister.

May 13, 1970.

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ONTARIO DEPARTMENT OF EDUCATION

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: THE CARTER SCHOLARSHIPS 1970

A copy of the announcement of the conditions of award for the Carter Scholarships will be found on the reverse side of this memorandum.

Each principal of a school in the counties referred to in Section 6 is requested to forward to the Director of Education for the Board of Education in the county or municipality concerned, the names and Grade 13 final marks, June, 1970, of the four students who have obtained the highest aggregate marks as set forth in the conditions of award. The name of the fourth student is required for consideration in case one of the Scholarship winners for the county is unable to accept the award.

It will not be necessary for the principals to send lists of eligible candidates to the Department this year.

J. F. Kinlin,
Assistant Deputy Minister.

May 26, 1970.

(over)

ONTARIO

DEPARTMENT OF EDUCATION

THE CARTER SCHOLARSHIPS

The Minister of Education desires to announce that under the Will of the late J. I. Carter, of Sarnia, provision has been made for continuing the award of three Scholarships in each of the twenty-five Counties named below on the basis of the principal's statement of Grade 13 marks submitted to the Department at the end of the school year. The following are the conditions governing the award:

1. (a) Not more than seven Grade 13 credits shall be considered in a candidate's aggregate. These shall include English (two credits) and two credits from Introduction to Analysis (Mathematics A), or Algebra (Mathematics B). Where marks have been assigned to both Mathematics A and Mathematics B, the higher mark will be counted twice. Not more than three credits will be counted for Mathematics. The candidate shall obtain at least seven credits in order to be considered for an award. Standing obtained in any language shall be considered as two credits.

(b) Only the Grade 13 marks of the current year shall be considered.

(c) The candidate shall obtain Honours (60 per cent.) in at least two subjects.

(d) Marks obtained on failed papers and marks obtained at the summer schools shall not be considered.

(e) A mark obtained at a Conservatory of Music in lieu of standing in Grade 13 Music will not be counted.

2. The candidate, in the county in which he is a competitor, who obtains the highest aggregate shall be awarded the first Scholarship of $100.00; the one who ranks second shall be awarded the second Scholarship of $60.00; and the one who ranks third shall be awarded the third Scholarship of $40.00.

3. These three Scholarships shall be open for competition in each of the Counties named below by all the pupils of all the secondary schools of the provincial system in that County, including those in cities and towns separated from the County but geographically within the limits of such County except as otherwise hereinafter provided in the case of the County of York and the City of Toronto.

4. No candidate shall be eligible for any of these Scholarships, who has not attended one of the secondary schools of the provincial system in the Counties named below during the <u>full</u> school year 1969-70.

5. No candidate who has been awarded one of these Scholarships shall be eligible to compete for subsequent award of this Scholarship.

6. The Counties in which Scholarships are offered for competition are as follows: (1) Brant, (2) Bruce, (3) Elgin, (4) Essex, (5) Grey, (6) Haldimand, (7) Hastings, (8) Huron, (9) Kent, (10) Lambton, (11) Lanark, (12) Leeds and Grenville, (13) Middlesex, (14) Ontario, (15) Oxford, (16) Perth, (17) Renfrew, (18) Simcoe, (19) Waterloo, (20) the United Counties of Stormont, Dundas and Glengarry, (21) the former County of Welland, (22) Wellington, (23) Wentworth, (24) the County of York, exclusive of the City of Toronto, (25) the City of Toronto, which for this purpose shall be treated as a separate County.

NOTE:-1. It will not be necessary for the Principals to send lists of eligible candidates to the Department.

2. After the students' marks have been received, the Scholarships provided for herein will be awarded by the Minister, the names of the winners will be made public, and the cheques for the amounts of the Scholarships will be sent to the winners in care of their Principals.

3. For information concerning these Scholarships or the result of the award, candidates should apply to their Principals.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ADMISSION IN SEPTEMBER, 1971, TO COURSES LEADING TO ELEMENTARY SCHOOL TEACHER CERTIFICATION

I TEACHERS' COLLEGES

1. English-speaking

(a) One-year Course

Effective September 1, 1971, an applicant for admission to a program leading to elementary school teacher certification in Ontario at a Teachers' College operated by the Department of Education will be required to submit evidence of successful completion of one of the following:

(i) one year beyond Grade 13 in an academic degree program at an accredited university (a minimum of five full-credit university courses);

(ii) Grade 13 with standing in seven credits, plus successful completion of a two-year course at a College of Applied Arts and Technology or Ryerson Polytechnical Institute;

(iii) the course leading to a diploma as Associate of the Ontario College of Art.

NOTE:

1. A Grade 13 graduate with standing in seven credits who completes successfully the two-year course (Teachers' College option) in Home Economics at the Ryerson Polytechnical Institute or the Centennial College of Applied Arts and Technology may enrol in the Intermediate Home Economics option offered only at the Toronto Teachers' College. A Grade 12 graduate enrolled in the Home Economics course at one of the aforementioned institutions in 1969-70 may enrol in the Intermediate Home Economics option at the Toronto Teachers' College in 1971, provided that she has completed the

(over)

two-year course in Home Economics with an average of at least sixty per cent in the subjects of the second year, but such applicants will not be admitted to a teachers' college in subsequent years.

2. A Grade 12 graduate enrolled in a two or three-year course at a College of Applied Arts and Technology in 1969-70 will be admitted to a teachers' college in September, 1971, on completion of the second year of the course with an average of at least sixty per cent but such applicants will not be admitted to a Teachers' College in subsequent years.

(b) Primary School Specialist Certificate Course

The requirement for admission to the Primary School Specialist Certificate Course offered at the Hamilton, Ottawa and Toronto Teachers' Colleges in September, 1971, will be one of the following:

(i) one year beyond Grade 13 in an academic degree program at an accredited university (a minimum of five full-credit university courses) and an Interim or Permanent Elementary School Teacher's Certificate, or an equivalent Letter of Standing;

(ii) a university degree approved by the Minister.

2. French-speaking

Effective September 1, 1971, an applicant for admission to the Sudbury Teachers' College in a program leading to teacher certification for the bilingual elementary schools of Ontario will be required to present evidence of successful completion of Grade 13 with standing in seven credits including English and français and an average of at least sixty per cent, or equivalent standing.

NOTE:

The first year of the two-year course for Grade 12 graduates formerly offered at the Sudbury Teachers' College will not be offered after the 1970-71 session.

II FACULTIES OF EDUCATION

1. To be eligible for elementary school teacher certification in Ontario an English-speaking applicant wishing to pursue a course in teacher education offered by a faculty of education of a university must meet the admission requirements of that institution and complete successfully one year beyond Grade 13 in an academic degree program (a minimum of five full-credit courses), in addition to a year of professional training whether taken consecutively or concurrently.

2. To be eligible for elementary school teacher certification valid in a bilingual school, a French-speaking applicant must have completed Grade 13 or an approved equivalent course, meet the admission requirements of the university concerned, and complete successfully a one-year program in teacher education.

3. An applicant who wishes to enrol at a university offering a program in professional education for prospective elementary school teachers should write to the Dean of the university concerned for information regarding admission requirements, courses, etc.

4. The names and addresses of the Faculties of Education are listed below:

Faculty of Education,
Lakehead University,
Oliver Road, Thunder Bay.

Teacher Education Section,
Faculty of Education,
University of Ottawa,
115 Wilbrod Street, Ottawa.

Faculty of Education,
University of Windsor,
600 Third Concession Road,
Windsor.

III ADDITIONAL ENTRANCE REQUIREMENTS

In addition to the academic standing noted above, a person enrolling at a Teachers' College in a program leading to teacher certification in Ontario is required to submit a birth certificate, proof of Canadian Citizenship or Landed Immigrant Status, and, in the case of a married woman, her marriage certificate.

Students enrolled in a program of elementary school teacher education at a university will be required to produce these additional documents before being granted a teacher's certificate.

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IV LOCATION OF TEACHERS' COLLEGES

Ontario is served by Teachers' Colleges located in Hamilton, London, New Toronto (Lakeshore), North Bay, Ottawa, Peterborough, St. Catharines, Stratford, and Toronto.

In addition, the Sudbury Teachers' College provides for the education of bilingual teachers for bilingual classes in the elementary schools.

An applicant is assigned to the Teachers' College in his district.

The names and addresses of the Teachers' Colleges in Ontario are listed below:

Hamilton Teachers' College,
1400 Main Street West,
Hamilton 15.

Lakeshore Teachers' College,
3199 Lakeshore Blvd. West,
Toronto 510.

London Teachers' College,
1201 Western Road,
London.

North Bay Teachers' College,
168 First Avenue West,
P. O. Box 270, North Bay.

Ottawa Teachers' College,
195 Elgin Street,
Ottawa.

Peterborough Teachers' College,
100 Benson Avenue,
Peterborough.

St. Catharines Teachers' College,
Room 143, De Cew Campus,
Brock University, St. Catharines.

Stratford Teachers' College,
Water Street,
Stratford.

Sudbury Teachers' College,
Room A211, Laurentian University,
Ramsey Lake Road, Sudbury.

Toronto Teachers' College,
951 Carlaw Avenue,
Toronto 355.

J. F. Kinlin,
Assistant Deputy Minister.

May 28, 1970.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: CAMPING AND OUTDOOR EDUCATION PROGRAM - AUGUST 16-27, 1970.

A skill improvement program for secondary school students is offered at the Ontario Camp Leadership Centre at Bark Lake for students 15 and 16 years of age who have completed at least Grade 10 and are able to swim 100 yards competently.

This program will be a skill-training experience and is especially recommended for those students without skills who will be assisting in outdoor education or 'outers' programs in their schools.

Programs are co-educational. Schools may select one girl and one boy. A total enrolment of one hundred and forty-four (72 girls and 72 boys) will be accepted in the order in which applications are received.

Instruction, meals and accommodation at the Centre are provided by the Department of Education without cost.

Applications, included with this memorandum, should be completed and returned immediately to:

Youth and Recreation Branch,
Department of Education,
40 Eglinton Avenue East,
Toronto 315, Ontario.

Any further details of the program may also be obtained by writing to the above address.

L M Johnston

L. M. Johnston,
Assistant Deputy Minister.

June 8, 1970.

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BOYS' APPLICATION

ONTARIO CAMP LEADERSHIP CENTRE (BARK LAKE)

APPLICATION FOR SKILL IMPROVEMENT COURSE - AUGUST 16-27, 1970

Please Print

NAME _____ _____
Surname Given Names

ADDRESS _____ TELEPHONE _____
Number, Street & Town or City

DATE OF BIRTH _____ GRADE IN 1969-70 _____

NAME OF SCHOOL _____ TELEPHONE _____

ADDRESS OF SCHOOL _____ CITY _____

TO THE PRINCIPAL

1. Has this student attended the Ontario Athletic Leadership Camp, Longford Mills and/or participated in the Young Voyageur Program?

Yes _____ No _____

2. I recommend this student and expect him to assist in outdoor education and/or "outers" programs

Signature of Principal _____

TO THE STUDENT

1. A. Instruction in the following subjects will be offered:

Camp craft	Campfire Programs	Canoeing	Crafts	Sailing
Orienteering	Sing Songs	Planning	Nature	Skiing
Out-tripping	Swimming	Waterfront Safety	Games	

B. From the above list, I would like to receive instruction in the following activities: Please list in order of preference.

1. _____ 3. _____ 5. _____

2. _____ 4. _____ 6. _____

2. I hold the following swimming awards:

Red Cross Society _____

Royal Life Saving Society _____

Others _____

This applicant is in good health and has no medical history to prevent him from participating fully in the program.

Signature of Parent or Guardian _____

THIS FORM IS TO BE RETURNED TO: Youth & Recreation Branch,
559 Jarvis Street,
Toronto 285, Ontario.

GIRLS' APPLICATION

ONTARIO CAMP LEADERSHIP CENTRE (BARK LAKE)

APPLICATION FOR SKILL IMPROVEMENT COURSE - AUGUST 16-27, 1970

Please print

NAME _____ _____
Surname Given Names

ADDRESS _____ TELEPHONE _____
Number, Street & Town or City

DATE OF BIRTH _____ GRADE IN 1969-70 _____

NAME OF SCHOOL _____ TELEPHONE _____

ADDRESS OF SCHOOL _____ CITY _____

TO THE PRINCIPAL

1. Has this student attended the Ontario Athletic Leadership Camp, Longford Mills and/or participated in the Young Voyageur Program?

Yes _____ No _____

2. I recommend this student and expect him to assist in outdoor education and/or "outers" programs.

Signature of Principal _____

TO THE STUDENT

1. A. Instruction in the following subjects will be offered:

Camp craft	Campfire Programs	Canoeing	Crafts	Sailing
Orienteering	Sing Songs	Planning	Nature	Skiing
Out-tripping	Swimming	Waterfront Safety	Games	

B. From the above list, I would like to receive instruction in the following activities: Please list in order of preference.

1. _____ 3. _____ 5. _____

2. _____ 4. _____ 6. _____

2. I hold the following swimming awards:

Red Cross Society _____

Royal Life Saving Society _____

Others _____

This applicant is in good health and has no medical history to prevent her from participating fully in the program.

Signature of Parent or Guardian _____

THIS FORM IS TO BE RETURNED TO: Youth & Recreation Branch,
559 Jarvis Street,
Toronto 285, Ontario.

44 Eglinton Avenue West / Toronto 12, Ontario

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. LETTERS OF PERMISSION - SECONDARY
2. TEMPORARY LETTERS OF APPROVAL - SECONDARY

NOTE: This memorandum supersedes item 2 of Memorandum 1969-70:35 dated March 26, 1970, regarding LETTERS OF PERMISSION - SECONDARY. The date for engaging teachers on Letters of Permission and Temporary Letters of Approval has been changed for 1970 only.

1. LETTERS OF PERMISSION - SECONDARY

Positions that are vacant and positions that were held in 1969-70 by unqualified persons who cannot obtain full professional qualifications by September, 1970, must be advertised by the board at least three times in a newspaper with provincial circulation. If no qualified teacher or applicant who is willing and eligible to attend the first session of a summer program of secondary school teacher-training in 1970, is available by June 22, a board may request the Regional Director of Education to secure for it, a Letter of Permission on behalf of the person who does not hold a basic secondary school teaching certificate.

It is expected that applications for Letters of Permission for unqualified teachers, who will be entering upon their duties on September 8, 1970, will be forwarded before the beginning of the new school year.

2. TEMPORARY LETTERS OF APPROVAL - SECONDARY

Where a board has advertised at least three times in a newspaper having a provincial circulation and by June 22 has been unable to obtain the services of a teacher fully qualified to teach a special subject or to be a head of a department, but it does receive an application from a teacher who holds a basic secondary school teaching certificate, the board may request the Regional Director of Education to issue a Temporary Letter of Approval for the employment of such a teacher for the school year 1970-71.

J. F. Kinlin,
Assistant Deputy Minister.

June 12, 1970.

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. RECORDING OF ATTENDANCE, JUNE, 1971
2. REGISTER OF DAILY ATTENDANCE - SCHOOL YEAR 1970-71

1. RECORDING OF ATTENDANCE, JUNE, 1971

The following provisions for the recording of attendance in June, 1971, will apply:

(a) In elementary schools, pupils in classes to the end of Grade 8 will continue in attendance up to and including the last legal school day on June 30, 1971;

(b) In secondary schools, students will continue in attendance up to and including June 10, 1971;

(c) Where formal tests are being used to assist in the final evaluation of a student's work, they may begin on Friday, June 11, 1971;

(d) The letter "G" shall be entered in the Daily Registers for each school day from June 11, 1971, to June 30, 1971, inclusive, for students in Grades 9 to 13 of a secondary school and for students in Grades 9 and 10 in an elementary school who are exempted from writing final tests or who write final tests.

2. REGISTER OF DAILY ATTENDANCE - SCHOOL YEAR 1970-71

The attention of principals and teachers is directed to the Instruction for use of the Register of Daily Attendance, for the School Year 1970-71. The first item on Page 3 should read as follows:

"1. General

(1) A separate Register is to be kept for each class."

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J. F. Kinlin,
Assistant Deputy Minister.

June 12, 1970.

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: TEACHERS' CONTRACTS
EXTENSION OF DATE OF WRITTEN TERMINATION BY TEACHERS

1. A Regulation, amending Regulation 105 of R.R.O. 1960, provides for 1970 only, that the period during which written notice of termination by a teacher of an agreement between a board and the teacher shall be extended to the 30th day of June where the teacher has signed a contract with another board in Ontario. This has been made necessary by the special circumstances attendant upon the extended negotiations between boards and teachers and does not remove the requirement, under paragraph 7 of the Teachers' Contract, that such notice be given by the teacher to the board within 48 hours of signing a contract with another board. It is suggested that boards complete the execution of the contracts of all newly engaged probationary teachers after the 1st day of July, 1970.

2. The attention of all boards is drawn to subsection 1 of section 17 of THE SCHOOLS ADMINISTRATION ACT which provides that the form of agreement between a board and a teacher, as prescribed by the regulations, shall be made in writing, signed by the parties, sealed with the seal of the board and executed before the teacher enters upon his duties.

J. F. Kinlin,
Assistant Deputy Minister.

June 15, 1970.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: THE THEATRE HOUR COMPANY

The Theatre Hour Company, administered by Toronto's St. Lawrence Centre for the Arts, will continue its tour of secondary schools during the school year 1970-71.

During its eighth touring season, the Company will continue to offer an important contribution to Ontario high school programs on three levels: as living audio-visual aid to literature and theatre arts courses, as an entertaining introduction to one of man's oldest arts, and as a stimulating experience not otherwise available to many students, especially in the more remote areas of the Province.

During 1969-70, in addition to its regular hour-long performance, the Company offered an hour-long workshop which was enthusiastically received by both students and teachers of theatre arts. The workshops were given for students with a particularly keen interest in the theatre and were designed to consolidate the enthusiasm generated by the performance through an exploration of the problems involved in preparing and presenting theatre performances. This year the Company plans to carry on and further develop both the performance and workshop aspects of this program, and will welcome suggestions from both students and teachers. As mentioned by the Company during last season's tour, the Company is particularly interested in including in its program material written by students. Teachers may wish to remind their students that such material will be accepted until the end of August for consideration and inclusion in the program.

The Company must plan its tour to begin in the fall term so that schools in all parts of Ontario may be included. Consequently, principals and others concerned are asked to forward completed application forms to the Theatre Hour Company as soon as possible and not later than July 31, 1970. It is requested that the form be completed fully, since all of the information is required for the successful organization of the tour. The Company will attempt, as far as possible considering the complex factors involved in planning the tour, to visit schools during the 1970-71 season which it has been unable to visit in the past.

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Each participating school will contribute towards the Theatre Hour Company's travelling expenses as follows:

Schools whose enrolment is under 500:

a) $ 75.00 for a 1 performance day
b) $125.00 for a 2 performance day (or 1 performance and 1 workshop)

All schools whose enrolment is over 500:

a) $100.00 for a 1 performance day
b) $150.00 for a 2 performance day (or 1 performance and 1 workshop)
c) $225.00 for a 3 performance day (or 2 performances and 1 workshop)

NOTE:

1. Since it has been necessary to revise the fee structure this year, as outlined above, directors or principals concerned may wish to co-ordinate a visit by the Hour Company to include students visiting from another school at a host school in order to share the above costs among several schools.

2. For fee purposes one workshop is considered to be one performance.

3. The host school or board will be responsible for the payment of the total fee invoiced, and the visiting school will pay its fee to the host school or board according to arrangements made between the school officials concerned.

Information concerning details of the performance and workshop programs to be presented will be included in the Theatre Hour Company's letter of confirmation when arrangements for the appearance(s) of the Company have been successfully completed.

J. F. Kinlin,
Assistant Deputy Minister.

June 15, 1970.

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: COURSE FOR TEACHERS: CAMPING AND OUTDOOR EDUCATION - AUGUST 28 - SEPTEMBER 4, 1970.

This program is designed to give teachers of elementary or secondary schools practical sessions in skills of the out-of-doors. It will include basic instruction in canoeing, camp craft, out-tripping (including planning, packing, tenting, cooking), orienteering, nature-lore, crafts and hiking. Sessions will also include evening campfire programming, special events and discussions related to equipment.

This course is open to teachers who wish to acquire skills related to taking the classroom out-of-doors. It is not a certificate course.

The registration fee will be $20.00. All course participants will be expected to live in residence. Accommodation and all meals including snacks will be provided at the campsite at a cost of $20.00. The camp is located east of Kinmount, Ontario, off highway #503.

Since the enrolment for this program is limited to 80, advance registration will be required. An application form, included with this memorandum, should be completed and returned immediately, accompanied by the registration fee, to the address shown on the form.

For further details of the program, interested teachers may write to: Miss D. Walter, Youth and Recreation Branch, Department of Education, 559 Jarvis Street, Toronto 285, Ontario.

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J. F. Kinlin,
Assistant Deputy Minister.

June 15, 1970.

TEACHER'S
APPLICATION

ONTARIO CAMP LEADERSHIP CENTRE (BARK LAKE)

B. APPLICATION FOR SKILL IMPROVEMENT COURSE - 1970

August 28 - September 4

Complete this form if interested in attending

Please Print

1. NAME _____ _____ Soc. Ins. No. _____
   Surname Given Names

2. ADDRESS _____ TELEPHONE _____
   Number, Street & Town or City

3. NAME OF SCHOOL (in full) _____

4. ADDRESS (in full) _____

5. Number of years teaching experience (as of June 1970) _____

6. Give particular reasons for interest in this course

_____

_____

7. Subject areas in which I wish special instruction. Please check.

1. canoeing	6. natural crafts
2. orienteering	7. rainy day programs
3. out-tripping	8. campfire programs
4. campcraft	9. waterfront programs
5. nature hiking	10. others _____

8. I am able to swim. Yes _____ No _____

Signature _____

THIS FORM IS TO BE RETURNED TO:

Youth and Recreation Branch,
559 Jarvis Street,
Toronto 285, Ontario.

THE THEATRE HOUR COMPANY

APPLICATION FORM 1970-71

Please complete this form as soon as possible (not later than July 31, 1970) and forward to:

The Theatre Hour Company,
c/o St. Lawrence Centre for the Arts,
Front and Scott Streets,
Toronto 1, Ontario.

(Please print or type):

Name of School : _____

Street Address : _____

City or Town : _____ Area code _____ Phone _____

School Enrolment : _____ Grade Levels _____

Principal : _____

Head of English : _____

Responsible Party: _____ Area code _____ Home Phone _____

School Board and address : _____

_____

Invoice to : School ( ) School Board ( )

School Facilities: Please indicate ( ) which of the following facilities are available for The Theatre Hour Company's use in your school:

Gymnasium : ( ) single ( ) double
Gymnasium seating: ( ) chairs ( ) bleachers ( ) mats
Cafeteria : ( )
Activities room : ( )

School day begins: _____a.m. Ends _____p.m. Local Time ( ) Eastern
( ) Central
( ) Daylight
( ) Standard

Date of change from Daylight Saving to Standard Time (if applicable)

_____, 1970

(over)

Please indicate program preference ( ), bearing the following points in mind:

1. The Company can accommodate a maximum of 500 students at a performance, and a maximum of 50 students in a workshop.

2. A workshop must be preceded by a performance.

3. The total number of performances and workshops presented in one day cannot exceed three.

   (a) One hour performance only ( ) No. of performances ____
   (b) One hour performance plus ( ) No. of performances ____
   One hour workshop No. of workshops ____

_____
(Signature of Principal or Authorized Person)

1. Does your school have:

   (a) Theatre Arts Courses? ( ) YES ( ) NO

   (b) Active Drama Club? ( ) YES ( ) NO

2. Did your students see the 2-part ETVO presentation of The Theatre Hour Company televised in March 1970?

   (a) Part 1 - Performance program ( ) YES ( ) NO

   (b) Part 2 - Workshop program ( ) YES ( ) NO

3. Suggestions from students and teachers:

44 Eglinton Avenue West / Toronto 12, Ontario

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ONTARIO DEPARTMENT OF EDUCATION

MEMORANDUM RE BOOKLET: THE REORGANIZATION OF SCHOOL JURISDICTIONS
DIRECTORY OF SCHOOL BOARDS

Please make the following changes and additions to the DIRECTORY OF SCHOOL BOARDS:

Page	
1	Atikokan Board of Education Add: Director of Education: D. K. Hay
1	Central Algoma Board of Education Change address to: Box 190, Bruce Mines Change telephone to: (705) 785-3785
1	Dryden Board of Education Change telephone to: (807) 223-5311
1	Dufferin County Board of Education Add: telephone number - (519) 925-3433
1	Essex County Board of Education Add: telephone number for W. Wood - (519) 326-2721 Administration office - (519) 326-2004
1	Fort Frances-Rainy River Board of Education Change address to: 338 Scott Street, Box 9, Fort Frances
2	Halton County Board of Education Change telephone number to: (416) 845-9240
2	Huron County Board of Education Add: telephone number - (519) 524-7362
2	Kenora Board of Education Add: Director of Education: J. A. Fraser Change telephone number to: (807) 468-7700
2	Kent County Board of Education Add: telephone number - (519) 354-3770
2	Lake Superior Board of Education Change address to: General Delivery, Terrace Bay
2	Lambton County Board of Education Add: telephone number: (519) 344-3631
3	Leeds and Grenville County Board of Education Change telephone number to: (613) 342-0371

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3	Middlesex County Board of Education Add: telephone number: (519) 471-3510
3	Nipigon-Red Rock Board of Education Change address to: Box 278, Red Rock
3	North Shore Board of Education Change telephone number to: (705) 848-3661
5	York County Board of Education Change telephone number to: (416) 727-3141
6	Brant County R.C.S.S. Board Add: Box 217 to address
6	Bruce-Grey County R.C.S.S. Board Superintendent of Separate Schools: R. T. Dixon
6	Elgin County R.C.S.S. Board Add: telephone number: (519) 631-8373
6	Essex County R.C.S.S. Board Add: telephone number: (519) 776-7067
6	Geraldton District R.C.S.S. Board Change telephone number to: (807) 854-0811
7	Hearst District R.C.S.S. Board Change address to: Box 1449, Hearst Change telephone number to: (705) 362-4709
7	Kenora District R.C.S.S. Board Change address to: Box 628, Kenora Delete: Secretary: M. D. Roy Add: Secretary: J. C. McMillan Change telephone number to: (807) 468-6300
7	Kent County R.C.S.S. Board Add: telephone number: (519) 354-5170
7	Kirkland Lake District R.C.S.S. Board Add: Superintendent of Separate Schools: R. J. Desmarais
7	Lambton County R.C.S.S. Board Add: telephone number: (519) 336-6139
7	Lanark-Leeds and Grenville County R.C.S.S. Board Change address to: Box 427, Smiths Falls

Page	
7	Middlesex County R.C.S.S. Board Add: telephone number: (519) 471-3510
7	Nipigon-Red Rock District R.C.S.S. Board Change telephone number to: (807) 886-2211
8	North Shore District R.C.S.S. Board Add: Superintendent of Separate Schools: B. E. Michaud Change telephone number to: (705) 356-2301
8	Schreiber-Terrace Bay District R.C.S.S. Board Change telephone number to: (807) 824-2108
9	Welland County R.C.S.S. Board Change address to: 636 King Street, Welland
11	School Section No. 1 Caramat Delete: Secretary: Mrs. M. Silbernagel Add: Secretary: D. C. Sword
11	School Section No. 1, 6 Garvey & Hennessy Does not operate a school
12	Nakina Township School Area Board Change address to: Box 89, Nakina
12	Sabine Township School Area Board Does not operate a school
13	West Patricia Township School Area Board Change address to: Camp 252, Ontario and Minnesota Pulp and Paper Co. Delete: Secretary: L. Bennett Add: Secretary: P. S. James
14	R.C.S.S. No. 1 Atikokan Add: telephone number: 2633
15	Canadian Forces Base Borden Board of Education Add: Director of Education: H. W. Kittmer
16	Ontario Crippled Children's Centre Delete: Chairman: J. A. Butler Add: Chairman: M. Stein Delete: Secretary: Miss M. Morrish Add: Secretary: Dr. R. R. Mutrie
16	Oshawa Cerebral Palsy Centre Change telephone number to: (416) 728-7525
17	Canadian Forces Base Petawawa Board of Education Add: Director of Education: B. R. Sheppard

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Page

17 St. John's Convalescent Hospital Board of Education
Delete: Chairman: Mrs. D. S. Mills
Add: Chairman: Sister Philippa
Delete: Secretary: Sister Phillipa
Add: Secretary: Miss L. Hunt

18 Windsor Red Cross School Board of Education
Add: Chairman: L. R. Rogers

The following are the new Postal Zone numbers for Boards in the Toronto area:

1 East York Borough Board of Education, Toronto 360
1 Etobicoke Borough Board of Education, Etobicoke 652
3 Metropolitan Toronto School Board, Toronto 130
3 North York Borough Board of Education, Willowdale 441
4 Scarborough Borough Board of Education, Scarborough 702
4 Toronto City Board of Education, Toronto 130
5 York Borough Board of Education, Toronto 337
7 Metropolitan Toronto Separate School Board, Toronto 352